

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS June 23, 2020 – BOARD AGENDA

Government Center Board Room

The Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. Based on these conditions, the Chair of the Aitkin County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person. Therefore, on April 9th, 2020 the Aitkin County Board Chair signed a Determination related to COVID-19 part of which allows that the public, as well as some or all members of the County Board to join County board meetings remotely.

The public is invited to join the meeting remotely by phone call 1-408-418-9388, (access code): 126 941 5271; (meeting password): 95885635.

- 2:00 1) Bill Pratt, County Board Chair**
 - A) Call to Order**
 - B) Pledge of Allegiance**
 - C) Board of Commissioners Meeting Procedure**
 - D) Approval of Agenda**

- 2:02 E) Health & Human Services (see separate HHS agenda)**

- 2:52 Break**

- 3:02 F) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting. Anyone, whether attending in person or virtually, wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

- 2) Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
 - A) Correspondence File June 8, 2020 to June 22, 2020**
 - B) Approve June 9, 2020 County Board Minutes**
 - C) Approve Electronic Funds Transfers**
 - D) Approve Auditor's Vouchers**
 - E) Approve Auditor's Vouchers**
 - F) Approve Auditor's Vouchers – May Sales Tax**
 - G) Approve Commissioner's Vouchers**
 - H) Approve Manual Warrants/Voids/Corrections – LLCC Credit Card Fee's, Flex Account Claims**

- I) Approve Manual Warrants/Voids/Corrections – Camping Refund (COVID), Tax Refund – Unable to Locate Acct.
- J) Approve Manual Warrants/Voids/Corrections – Elan
- K) Approve Manual Warrants/Voids/Corrections – Mtg Reg, State Deed Tax
- L) Approve Manual Warrants/Voids/Corrections – FSA Claims
- M) Approve Manual Warrants/Voids/Corrections – Elan
- N) Approve Manual Warrants/Voids/Corrections – Camping Refund (COVID)
- O) Approve Manual Warrants/Voids/Corrections – Camping Refund (COVID)
- P) Approve Drug Court Grant (Community Corrections)
- Q) Approve Equipment Purchase – Pickup Truck

3:04 3) Jessica Seibert – County Administrator
A) Administrator Updates

3:14 4) Committee Updates

3:45 Adjourn

2B

AITKIN COUNTY BOARD

June 9, 2020

The Aitkin County Board of Commissioners met this 9th day of June, 2020 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair William Pratt, Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Anne Marcotte, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr.

Motion made by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all voting yes to approve the June 9, 2020 agenda.

There was no Citizens' Public Comment

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows. A) Correspondence File May 26, 2020 to June 8, 2020; B) Approve May 26, 2020 County Board Minutes; C) Approve Electronic Funds Transfers \$3,825,792.74; D) Approve Commissioner Vouchers: General Fund \$76,382.40, Road & Bridge \$93,036.64, Health & Human Services \$1,824.36, Trust \$15,741.64, Forest Development \$4,950.67, Capital Project \$318.84, Long Lake Conservation Center \$10,222.46, Parks \$32,017.11 for a total of \$234,494.12; E) Approve Auditor's Vouchers: General Fund \$34,255.00, Trust \$28,204.00 for a total of \$62,459.00; F) Approve Auditor's Vouchers – Contegrity: Road & Bridge \$105,682.64, Capital Project \$218,763.06 for a total of \$324,445.70; G) Approve Auditor's Vouchers – School Advances: Agency \$2,221.417.04; H) Approve Manual Warrants/Voids/Corrections – Medical Flex Claims, Summer Camp Refunds (COVID), Tax Payment – Acct. Closed: General Fund \$34.49, Taxes & Penalties \$694.00, Long Lake Conservation Center \$7,388.06 for a total of \$8,116.55; I) Approve Manual Warrants/Voids/Corrections – PEIP Participant Fee, State General Tax: General Fund \$759.85, State \$1,234,644.02 for a total of \$1,235,403.87; J) Approve Manual Warrants/Voids/Corrections – Tax Refund: Taxes & Penalties \$854.00; K) Approve Manual Warrants/Voids/Corrections – Tax Refund: Taxes & Penalties \$1,772.00; L) Approve Manual Warrants/Voids/Corrections – Camp Refunds (COVID), Elan, Medical Flex: General Fund \$5,285.69, Long Lake Conservation Center \$4,099.66 for a total of \$9,385.35; M) Approve Manual Warrants/Voids/Corrections – Elan: General Fund \$2,791.49, Road & Bridge \$402.42, Health & Human Services \$1,009.64, Long Lake Conservation Center \$172.41 for a total of \$4,375.96; N) Approve Manual Warrants/Voids/Corrections – Camping Refunds (COVID): Parks \$240.00; O) Adopt Resolution: 2019 Annual Apportionment of Forfeited Tax Sales; P) Adopt Resolution: Increase Imprest Funds – License Center.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution of 2019 Annual Apportionment of Forfeited Tax Sales.

WHEREAS, pursuant to Minnesota Statute 282.08, County boards are authorized to set aside monies from the tax forfeited sale fund for timber and park development.

NOW, THEREFORE, BE IT RESOLVED, that in compliance with said law, that thirty (30) percent of the remaining receipts are to be used for forest development and twenty (20) percent of these receipts remaining are to be used for the maintenance and development of County Parks or recreational areas, as defined in Minnesota Statute Section 398.31 to 398.36 to be expended under the supervision of the County Board.

Call to Order

Approved Agenda

Citizens' Public Comment

Consent Agenda

**Resolution
#20200609-060
Apportionment of
Forfeited Tax
Sales**

AITKIN COUNTY BOARD

June 9, 2020

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution to the Transfer of 2019 Tax-Forfeited Funds.

**Resolution
#20200609-061
Transfer of 2019
Tax-Forfeited
Funds**

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2019 calendar year was \$30,000.00, and

WHEREAS, the county revenue cost for maintenance for the Aitkin County Land Dept for the 2019 calendar year is \$20,000.00, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$0.15 per yard of gravel taken out of county pits will be placed in this account, the 2019 amount to be placed in this account is \$500 (3,287 cu yds x ¢15),

NOW THEREFORE, BE IT RESOLVED, that the amount of:

\$30,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND

\$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for maintenance, AND

\$500.00 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution to Increase Imprest Funds – License Center.

**Resolution
#20200609-062
Increase Imprest
Funds – License
Center**

WHEREAS, currently the County License Center has an imprest amount set at \$250.00 and

WHEREAS, that amount is no longer large enough to cover 3 cash registers and provide for the change needed for customer service.

NOW THEREFORE BE IT RESOLVED, that the County License Center's imprest cash fund (cash register and change funds) be set at \$1,000.00 according to M.S. 375.162.

Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members voted to adopt resolution – Award Contract No. 20205;

**Resolution
#20200609-063
Award Contract
No. 20205**

WHEREAS, Contract No. 20205 is for construction of C.P 001-076-001 and C.P. 001-090-035 and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, June 1, 2020 with a total of six bids received, and

WHEREAS, Marvin Tretter Inc., Pierz, MN was the lowest responsible bidder in the amount of \$637,546.41.

AITKIN COUNTY BOARD

June 9, 2020

THEREFORE, BE IT RESOLVED, that Marvin Tretter Inc. is awarded Contract No. 20205.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members voted to adopt resolution – Off Sale Liquor License – Westerlund, Inc. dba Westerlund Cenex; Commissioner Lori Westerlund abstained.

WHEREAS, an application for an Off-Sale Liquor License was received from Westerlund, Inc. dba Westerlund’s Cenex by Norman Westerlund, its President. Located at 22167 State Highway 47, Aitkin, MN.

WHEREAS, this location has not been previously approved for an Off-Sale Liquor License a public hearing is required under Minnesota Statute 340A.405.

WHEREAS, a public hearing was held May 26, 2020 at 10:30am, comments and exhibits were received both in-person and in writing.

WHEREAS, Malmo Township did consent to the issuance of the license applied for.

THEREFORE BE IT RESOLVED, The Aitkin County Board of Commissioners approve the application for an Off-Sale Liquor License made by Westerlund, Inc. dba Westerlund’s Cenex

Rich Courtemanche, Land Commissioner asked the Board to provide LLCC and Land Department with direction for staffing and maintaining Long Lake Conservation Center facilities through the COVID-19 emergency.

Karla White, Jail Administrator provided an update to the Board on jail population and changes in the jail due to COVID-19.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted to approve Aitkin County Tourism and Promotion Grants.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve Blandin Broadband Community Grants.

Jessica Seibert, County Administrator updated the Board on the following:

- License Center
- CARES Act Funding
- Bonding Bill
- SHPO Grant
- Building Progress
- Parking Lot Completion

**Resolution
#20200609-064
Off Sale Liquor
License –
Westerlund, Inc.
dba Westerlund
Cenex**

**LLCC – COVID
Revenue and
Staffing**

**Jail Administrator
Update**

**Aitkin County
Tourism and
Promotion Grants**

**Blandin
Broadband
Community
Grants**

**County
Administrator
Updates**

AITKIN COUNTY BOARD

June 9, 2020

The Board discussed: Facilities, HRA, AMC, Development Achievement Center, Mille Lacs Watershed, Budget Committee, Historical Society, Northern Counties Land Use Coordinating Board, Extension, Mississippi Headwaters, East Central Regional Library, McGregor Airport.

Board Discussion

Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voting yes to close the meeting at 10:51 a.m. under MN Statute 13D.05 Subd.1 (d).

Closed Meeting

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to reopen the meeting at 11:53 a.m.

Reopen Meeting

Motion by Commissioner Wedel seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 11:53 a.m. until Tuesday, June 23, 2020 at the Aitkin Government Center.

Adjourn

William Pratt, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: 6/23/2020

Title of Item: Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Lori Grams	Department: County Treasurer
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Presenter (Name and Title): N/A	Estimated Time Needed:
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Summary of Issue:
Electronic funds transfers thru 06/15/2020

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

ELECTRONIC FUNDS TRANSFER

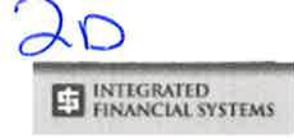
Thru June 15, 2020 Board Meeting June 23, 2020

Date	Amount	Reason
6/2/20	\$1,307.70	Auditor Warrants
6/3/20	\$1,479.01	Manual Abstract
6/4/20	\$228.00	Manual Abstract
6/5/20	\$3,381.45	Auditor Warrants
6/5/20	\$562,558.83	Payroll Abstract
6/5/20	\$65,843.73	Manual Abstract
6/10/20	\$40,874.65	Commissioner Warrants
6/10/20	\$2,275.25	Manual Abstract
6/11/20	\$6,427.06	Manual Abstract
6/12/20	\$158,422.47	Commissioner Warrants
6/12/20	\$1,644.53	Auditor Warrants
6/12/20	\$5,716.00	Auditor Warrants
		Manual Abstract
		Auditor Warrants
		Auditor Warrants
		Commissioner Warrants
<hr/>		
	\$850,158.68	

WLC1
6/4/20 2:03PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1
6/4/20 2:03PM
1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3503 Neff/Terry B. 01- 391- 000- 0000- 5840		400.00	e- waste start up cash	Misc Receipts	N
3503 Neff/Terry B.		400.00	1 Transactions		
1 Fund Total:		400.00	General Fund	1 Vendors	1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1
6/4/20 2:03PM
3 Road & Bridge

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9258 HydraulCircuit Technology		2,558.00	Window Guard	276477	Repair & Maintenance Supplies N
9258 HydraulCircuit Technology		2,558.00	1 Transactions		
3 Fund Total:		2,558.00	Road & Bridge	1 Vendors	1 Transactions
Final Total:		2,958.00	2 Vendors	2 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	400.00	General Fund
	3	2,558.00	Road & Bridge
All Funds		2,958.00	Total

Approved by,

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WLC1
6/11/20 9:15AM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

2E



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1
6/11/20 9:15AM
1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	88012 Aitkin Co Auditor 01- 044- 000- 0000- 6231		750.00	License Center Imprest Fund		Services, Labor, Contracts N
	88012 Aitkin Co Auditor		750.00	1 Transactions		
2	5398 CDW Government, Inc 01- 044- 920- 0000- 6800		5,716.00	RSA Software Token Expansion	XKZ7459	COVID Related Expenditures N
	5398 CDW Government, Inc		5,716.00	1 Transactions		
1 Fund Total:			6,466.00	General Fund	2 Vendors	2 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLC1
6/11/20 9:15AM
3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
8499 R.C. Habeck Excavating, LLC 03-307-000-0000-6262		97,260.53	Partial Payment #2 12/11/2019 06/08/2020 1 Transactions	20197	Contract Payments Y
8499 R.C. Habeck Excavating, LLC		97,260.53			
3 Fund Total:		97,260.53	Road & Bridge	1 Vendors	1 Transactions
Final Total:		103,726.53	3 Vendors	3 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	6,466.00	General Fund
	3	97,260.53	Road & Bridge
All Funds		103,726.53	Total

Approved by,

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KMR1
6/16/20 2:30PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

2F



May Sales Tax

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

KMR1
6/16/20 2:30PM
1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
89991 Bremer Bank							
1	01-042-000-0000-5840		0.26	Receipt Nbr 13843 05/04/2020		Misc Receipts	N
2	01-042-000-0000-5840		0.06	Receipt Nbr 13882 05/08/2020		Misc Receipts	N
3	01-042-000-0000-5840		0.45	Receipt Nbr 13893 05/08/2020		Misc Receipts	N
4	01-042-000-0000-5840		1.16	Receipt Nbr 13931 05/13/2020		Misc Receipts	N
5	01-042-000-0000-5840		0.13	Receipt Nbr 13997 05/20/2020		Misc Receipts	N
6	01-043-000-0000-5840		1.03	Receipt Nbr 13961 05/15/2020		Misc Receipts	N
7	01-043-000-0000-5840		0.51	Receipt Nbr 13961 05/15/2020		Misc Receipts	N
8	01-043-000-0000-5840		0.77	Receipt Nbr 13961 05/15/2020		Misc Receipts	N
9	01-100-000-0000-5840		271.13	Receipt Nbr 13825 05/01/2020		Misc Receipts	N
10	01-100-000-0000-5840		2.25	Receipt Nbr 13870 05/07/2020		Misc Receipts	N
11	01-100-000-0000-5840		2.25	Receipt Nbr 13870 05/07/2020		Misc Receipts	N
12	01-100-000-0000-5840		2.25	Receipt Nbr 13875 05/07/2020		Misc Receipts	N
13	01-100-000-0000-5840		2.38	Receipt Nbr 13959 05/15/2020		Misc Receipts	N
14	01-100-000-0000-5840		4.44	Receipt Nbr 14056 05/27/2020		Misc Receipts	N
15	01-122-000-0000-5135		12.87	Receipt Nbr 13884 05/08/2020		Planning & Zoning Permits	N
16	01-122-000-0000-5135		1.61	Receipt Nbr 14009 05/21/2020		Planning & Zoning Permits	N
17	01-122-000-0000-5135		1.61	Receipt Nbr 14039 05/26/2020		Planning & Zoning Permits	N
18	01-252-252-0000-5872		20.52	Receipt Nbr 13824 05/01/2020		Phone Card Prisoner Welfare(Taxabl	N
19	01-252-252-0000-5872		33.80	Receipt Nbr 13939 05/14/2020		Phone Card Prisoner Welfare(Taxabl	N
20	01-252-252-0000-5872		38.20	Receipt Nbr 14016 05/21/2020		Phone Card Prisoner Welfare(Taxabl	N
21	01-252-252-0000-5885		6.16	Receipt Nbr 13824 05/01/2020		Commissary Sales Taxable	N
22	01-252-252-0000-5885		15.74	Receipt Nbr 13877 05/07/2020		Commissary Sales Taxable	N
23	01-252-252-0000-5885		15.99	Receipt Nbr 13939 05/14/2020		Commissary Sales Taxable	N
24	01-252-252-0000-5885		11.19	Receipt Nbr 14016 05/21/2020		Commissary Sales Taxable	N
25	01-252-252-0000-5885		12.70	Receipt Nbr 14072 05/28/2020		Commissary Sales Taxable	N
26	01-392-000-0000-5546		5.79	Receipt Nbr 13899 05/11/2020		Drinking Water Test Fees	N
27	01-392-000-0000-5546		5.79	Receipt Nbr 13899 05/11/2020		Drinking Water Test Fees	N
89991 Bremer Bank			466.54	27 Transactions			
1 Fund Total:			466.54	General Fund	1 Vendors	27 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

KMR1
6/16/20 2:30PM
3 Road & Bridge

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank					
28 03-000-000-0000-5855		1.93	Receipt Nbr 13873 05/07/2020	Charges- Individuals	N
29 03-000-000-0000-5855		5.79	Receipt Nbr 13878 05/07/2020	Charges- Individuals	N
30 03-000-000-0000-5855		3.44	Receipt Nbr 13878 05/07/2020	Charges- Individuals	N
31 03-000-000-0000-5855		0.19	Receipt Nbr 13878 05/07/2020	Charges- Individuals	N
32 03-000-000-0000-5855		1.93	Receipt Nbr 13922 05/13/2020	Charges- Individuals	N
33 03-000-000-0000-5855		1.93	Receipt Nbr 13922 05/13/2020	Charges- Individuals	N
34 03-000-000-0000-5855		7.72	Receipt Nbr 13956 05/15/2020	Charges- Individuals	N
35 03-000-000-0000-5855		1.93	Receipt Nbr 14009 05/21/2020	Charges- Individuals	N
36 03-000-000-0000-5855		7.72	Receipt Nbr 14025 05/22/2020	Charges- Individuals	N
37 03-000-000-0000-5855		3.44	Receipt Nbr 14025 05/22/2020	Charges- Individuals	N
38 03-000-000-0000-5855		1.93	Receipt Nbr 14039 05/26/2020	Charges- Individuals	N
39 03-000-000-0000-5855		1.93	Receipt Nbr 14067 05/28/2020	Charges- Individuals	N
40 03-000-000-0000-5855		1.93	Receipt Nbr 14067 05/28/2020	Charges- Individuals	N
41 03-000-000-0000-5855		1.93	Receipt Nbr 14080 05/29/2020	Charges- Individuals	N
42 03-000-000-0000-5855		1.93	Receipt Nbr 14080 05/29/2020	Charges- Individuals	N
43 03-000-000-0000-5855		6.88	Receipt Nbr 14080 05/29/2020	Charges- Individuals	N
74 03-303-000-0000-6513		439.19	Diesel Tax: May 2020	Motor Fuel & Lubricants	N
89991 Bremer Bank		491.74	17 Transactions		
3 Fund Total:		491.74	Road & Bridge	1 Vendors	17 Transactions

KMR1
 6/16/20 2:30PM
 10 Trust

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank					
44 10-923-000-0000-5260		2.96	Receipt Nbr 1583 05/13/2020	FTS- Leases/Easements	N
45 10-923-000-0000-5260		7.40	Receipt Nbr 1584 05/13/2020	FTS- Leases/Easements	N
73 10-923-000-0000-5260		22.00	Receipt Nbr 1155 08/20/2019	FTS- Leases/Easements	N
89991 Bremer Bank		32.36	3 Transactions		
10 Fund Total:		32.36	Trust	1 Vendors	3 Transactions

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KMR1
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21 Parks

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank					
46 21-520-000-0000-5510		3.86	Receipt Nbr 1569 05/04/2020	Co. Parks Campground Fees	N
47 21-520-000-0000-5510		1.93	Receipt Nbr 1574 05/05/2020	Co. Parks Campground Fees	N
48 21-520-000-0000-5510		1.29	Receipt Nbr 1574 05/05/2020	Co. Parks Campground Fees	N
49 21-520-000-0000-5510		6.43	Receipt Nbr 1576 05/11/2020	Co. Parks Campground Fees	N
50 21-520-000-0000-5510		7.72	Receipt Nbr 1576 05/11/2020	Co. Parks Campground Fees	N
51 21-520-000-0000-5510		3.86	Receipt Nbr 1577 05/13/2020	Co. Parks Campground Fees	N
52 21-520-000-0000-5510		1.29	Receipt Nbr 1577 05/13/2020	Co. Parks Campground Fees	N
53 21-520-000-0000-5510		2.89	Receipt Nbr 1578 05/13/2020	Co. Parks Campground Fees	N
54 21-520-000-0000-5510		6.43	Receipt Nbr 1578 05/13/2020	Co. Parks Campground Fees	N
55 21-520-000-0000-5510		7.01	Receipt Nbr 1585 05/13/2020	Co. Parks Campground Fees	N
56 21-520-000-0000-5510		2.25	Receipt Nbr 1585 05/13/2020	Co. Parks Campground Fees	N
57 21-520-000-0000-5510		4.82	Receipt Nbr 1585 05/13/2020	Co. Parks Campground Fees	N
58 21-520-000-0000-5510		5.79	Receipt Nbr 1585 05/13/2020	Co. Parks Campground Fees	N
59 21-520-000-0000-5510		7.72	Receipt Nbr 1585 05/13/2020	Co. Parks Campground Fees	N
60 21-520-000-0000-5510		3.67	Receipt Nbr 1585 05/13/2020	Co. Parks Campground Fees	N
61 21-520-000-0000-5510		2.89	Receipt Nbr 1587 05/15/2020	Co. Parks Campground Fees	N
62 21-520-000-0000-5510		2.57	Receipt Nbr 1587 05/15/2020	Co. Parks Campground Fees	N
63 21-520-000-0000-5510		3.86	Receipt Nbr 1589 05/18/2020	Co. Parks Campground Fees	N
64 21-520-000-0000-5510		9.01	Receipt Nbr 1589 05/18/2020	Co. Parks Campground Fees	N
65 21-520-000-0000-5510		12.87	Receipt Nbr 1606 05/26/2020	Co. Parks Campground Fees	N
66 21-520-000-0000-5510		12.87	Receipt Nbr 1606 05/26/2020	Co. Parks Campground Fees	N
67 21-520-000-0000-5510		1.93	Receipt Nbr 1606 05/26/2020	Co. Parks Campground Fees	N
68 21-520-000-0000-5510		3.86	Receipt Nbr 1606 05/26/2020	Co. Parks Campground Fees	N
69 21-520-000-0000-5510		5.15	Receipt Nbr 1607 05/28/2020	Co. Parks Campground Fees	N
70 21-520-000-0000-5510		3.86	Receipt Nbr 1608 05/29/2020	Co. Parks Campground Fees	N
71 21-520-000-0000-5510		5.15	Receipt Nbr 1608 05/29/2020	Co. Parks Campground Fees	N
72 21-520-000-0000-5510		2.57	Receipt Nbr 1608 05/29/2020	Co. Parks Campground Fees	N
89991 Bremer Bank		133.55	27 Transactions		
21 Fund Total:		133.55	Parks	1 Vendors	27 Transactions
Final Total:		1,124.19	4 Vendors	74 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	466.54	General Fund
	3	491.74	Road & Bridge
	10	32.36	Trust
	21	133.55	Parks
All Funds		1,124.19	Total

Approved by,

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1 DEPT		Commissioners			
86222 Aitkin Independent Age		Synopsis 4.28.20	776727	Printing, Publishing & Adv	N
01-001-000-0000-6230	78.75				
86222 Aitkin Independent Age	78.75	1 Transactions			
14289 Pratt/Bill		March Mileage		Transportation & Travel & Parking	N
01-001-000-0000-6330	147.20				
14289 Pratt/Bill	147.20	1 Transactions			
1 DEPT Total:	225.95	Commissioners	2 Vendors	2 Transactions	
12 DEPT		Court Administration			
11634 Gammello & Pearson PLLC		01- PR- 20- 214	73853	Attorney Services	Y
01-012-000-0000-6232	291.80				
11634 Gammello & Pearson PLLC	291.80	1 Transactions			
1976 Haberkorn Law Offices,Ltd		April Billing		Attorney Services	Y
01-012-000-0000-6232	1,312.50	04/01/2020 04/30/2020			
1976 Haberkorn Law Offices,Ltd	1,312.50	1 Transactions			
12 DEPT Total:	1,604.30	Court Administration	2 Vendors	2 Transactions	
40 DEPT		Auditor			
86235 The Office Shop Inc		disposable pens	1080648	Office & Computer Supplies	N
01-040-000-0000-6405	7.88				
01-040-021-0000-6405	7.87	disposable pens	1080648	Office & Computer Supplies	N
01-040-000-0000-6405	20.94	post- it notes	1080726	Office & Computer Supplies	N
86235 The Office Shop Inc	36.69	3 Transactions			
40 DEPT Total:	36.69	Auditor	1 Vendors	3 Transactions	
42 DEPT		Treasurer			
86235 The Office Shop Inc		black copier toner	1080233	Office & Computer Supplies	N
01-042-000-0000-6405	213.98				
01-042-000-0000-6405	15.68	green labels	1080562	Office & Computer Supplies	N
86235 The Office Shop Inc	229.66	2 Transactions			

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
42 DEPT Total:		229.66	Treasurer	1 Vendors	2 Transactions
43 DEPT			Assessor		
10452 AT&T Mobility 01-043-000-0000-6250		46.64	Data Plan- Assessors 04/18/2020 04/28/2020	287250162187	Telephone N
10452 AT&T Mobility		46.64		1 Transactions	
43 DEPT Total:		46.64	Assessor	1 Vendors	1 Transactions
44 DEPT			Central Services		
14945 Bobcat Properties LLC 01-044-000-0000-6231		300.00	Storage Rent Apr- June 2020 04/01/2020 06/30/2020		Services, Labor, Contracts 1
14945 Bobcat Properties LLC		300.00		1 Transactions	
88628 Dalco Enterprises, Inc. 01-044-920-0000-6800		310.80	Disinfectant, kleenex, paper t	3613949	COVID Related Expenditures N
01-044-920-0000-6800		214.80	Quat Disinfectant	3617077	COVID Related Expenditures N
88628 Dalco Enterprises, Inc.		525.60		2 Transactions	
15226 Data Activation Center 01-044-920-0000-6800		19.54	Surveyor WFH data overages	75879	COVID Related Expenditures N
15226 Data Activation Center		19.54		1 Transactions	
9253 Gull Lake Glass Inc. 01-044-920-0000-6800		4,359.00	Plexiglass Shields	9883767	COVID Related Expenditures Y
9253 Gull Lake Glass Inc.		4,359.00		1 Transactions	
44 DEPT Total:		5,204.14	Central Services	4 Vendors	5 Transactions
49 DEPT			Information Technologies		
10452 AT&T Mobility 01-049-000-0000-6231		38.75	Data Plan- IT 04/18/2020 05/17/2020	287279507473	Programming, Services, Contracts N
01-049-000-0000-6231		38.75	Data Plan- IT 02/18/2020 03/17/2020	287279507473	Programming, Services, Contracts N

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
10452 AT&T Mobility					
		2 Transactions			
88880 Datacomm Computers & Networks Inc					
01- 049- 000- 0000- 6402		1,482.00	computer system for network ad	12816	Computer Supplies & Software N
88880 Datacomm Computers & Networks Inc		1,482.00		1 Transactions	
49 DEPT Total:		1,559.50	Information Technologies	2 Vendors	3 Transactions
53 DEPT			Human Resources		
1333 Dell Marketing L.P.					
01- 053- 000- 0000- 6405		1,328.57	Dell Laptop	10392129166	Office & Computer Supplies N
1333 Dell Marketing L.P.		1,328.57		1 Transactions	
12808 Gallagher Benefit Services, Inc.					
01- 053- 000- 0000- 6231		400.00	Equip Operator job descrip	202018027	Services, Labor, Contracts N
12808 Gallagher Benefit Services, Inc.		400.00		1 Transactions	
53 DEPT Total:		1,728.57	Human Resources	2 Vendors	2 Transactions
60 DEPT			Elections		
86222 Aitkin Independent Age					
01- 060- 000- 0000- 6230		52.49	Public Hearing - Off- sale Lice	1043741	Printing, Publishing & Adv N
86222 Aitkin Independent Age		52.49		1 Transactions	
60 DEPT Total:		52.49	Elections	1 Vendors	1 Transactions
90 DEPT			Attorney		
529 Benton County Sheriff					
01- 090- 000- 0000- 6625		50.00	subpoena 01cr20118	9530	Office Equipment N
529 Benton County Sheriff		50.00		1 Transactions	
783 Canon Financial Services, Inc					
01- 090- 000- 0000- 6405		326.99	Copier contract 050	21455526	Office & Computer Supplies N
			05/01/2020	05/31/2020	
783 Canon Financial Services, Inc		326.99		1 Transactions	
9219 Minnesota Lawyer					
01- 090- 000- 0000- 6406		329.00	1- yr subscription	3845839- B2	Law Publ. & Subscriptions N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9219	Minnesota Lawyer					
		329.00		1 Transactions		
10879	Shred- It					
	01- 090- 000- 0000- 6231	192.34	shredding service	8129668871	Services, Labor, Contracts	N
10879	Shred- It			1 Transactions		
		192.34				
86235	The Office Shop Inc					
	01- 090- 000- 0000- 6405	187.48	office supplies	80500/79901	Office & Computer Supplies	N
86235	The Office Shop Inc			1 Transactions		
		187.48				
5173	Thomson Reuters- West Publishing					
	01- 090- 000- 0000- 6239	326.73	Subscription	842342215	Computer Research	N
5173	Thomson Reuters- West Publishing			1 Transactions		
		326.73				
90	DEPT Total:	1,412.54	Attorney	6 Vendors	6 Transactions	
100	DEPT		Recorder			
86235	The Office Shop Inc					
	01- 100- 000- 0000- 6405	15.55	office supplies	1079951- 0	Office & Computer Supplies	N
86235	The Office Shop Inc			1 Transactions		
		15.55				
6101	West Central Indexing, Llc					
	01- 100- 195- 0000- 6231	1.44	ICRS eRecording April 2020	1574	Services, Labor, Contracts- Land Reco	N
6101	West Central Indexing, Llc			1 Transactions		
		1.44				
100	DEPT Total:	16.99	Recorder	2 Vendors	2 Transactions	
110	DEPT		Courthouse Maintenance			
88628	Dalco Enterprises, Inc.					
	01- 110- 000- 0000- 6422	130.44	TP, paper towels	3613949	Janitorial Supplies	N
88628	Dalco Enterprises, Inc.			1 Transactions		
		130.44				
3950	Public Utilities					
	01- 110- 000- 0000- 6254	3,367.56	New Addition	0200000511001	Utilities & Heating	N
			04/16/2020	05/16/2020		
	01- 110- 000- 0000- 6254	112.63	STS	0200050109016	Utilities & Heating	N
			04/16/2020	05/16/2020		
	01- 110- 000- 0000- 6254	147.85	Glarco	0200050186004	Utilities & Heating	N

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
01- 110- 000- 0000- 6254		04/16/2020 05/16/2020 Old Cnty Garage	0200050202003	Utilities & Heating	N
01- 110- 000- 0000- 6254		04/16/2020 05/16/2020 Courthouse	0300000509007	Utilities & Heating	N
01- 110- 000- 0000- 6254		04/16/2020 05/16/2020 LA Tool	0300050188007	Utilities & Heating	N
3950 Public Utilities		04/16/2020 05/16/2020 6 Transactions			
110 DEPT Total:		4,152.79 Courthouse Maintenance	2 Vendors	7 Transactions	
120 DEPT		Service Officer			
10452 AT&T Mobility		cellular	287270539560	Telephone	N
01- 120- 000- 0000- 6250		04/18/2020 04/20/2020 1 Transactions			
10452 AT&T Mobility		5.74			
15292 Twin City Acoustics Inc.		Waiting area sound panels	R2021A- 1	Office Equipment	N
01- 120- 000- 0000- 6625		1,760.00			
15292 Twin City Acoustics Inc.		1,760.00	1 Transactions		
6097 Verizon Wireless		Vet Van cell phone	880690364	Telephone	N
01- 120- 000- 0000- 6250		04/21/2020 05/20/2020 1 Transactions			
6097 Verizon Wireless		13.65			
120 DEPT Total:		1,779.39 Service Officer	3 Vendors	3 Transactions	
122 DEPT		Planning & Zoning			
86222 Aitkin Independent Age		Notice of Hearing 6/3	776729	Printing, Publishing & Adv	N
01- 122- 000- 0000- 6230		105.00			
86222 Aitkin Independent Age		105.00	1 Transactions		
13066 Hargrave/Bryan		10 days (5/25- 6/5)		Services, Labor, Contracts, Programm	Y
01- 122- 000- 0000- 6231		05/25/2020 06/05/2020 1 Transactions			
13066 Hargrave/Bryan		3,500.00			

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5516	Paquette/Jeremy M					
	01-122-000-0000-6350		50.00 BOA mtg 5/18		Per Diem	Y
	01-122-000-0000-6350		20.00 BOA onsite		Per Diem	Y
	01-122-038-0000-6330		59.23 BOA mileage 5/18		Boa/Pc Mileage	Y
5516	Paquette/Jeremy M		129.23	3 Transactions		
13424	Sonnee/Dennise J					
	01-122-000-0000-6350		50.00 BOA mtg 5/18		Per Diem	Y
	01-122-000-0000-6350		20.00 BOA onsite		Per Diem	Y
	01-122-038-0000-6330		20.13 BOA mileage 5/18		Boa/Pc Mileage	Y
13424	Sonnee/Dennise J		90.13	3 Transactions		
6097	Verizon Wireless					
	01-122-000-0000-6250		153.73 cellular charges	380690138	Telephone	N
			04/14/2020	05/13/2020		
6097	Verizon Wireless		153.73	1 Transactions		
122	DEPT Total:		3,978.09	Planning & Zoning	5 Vendors	9 Transactions
123	DEPT			Coroner		
3987	Ramsey County Medical Examiner					
	01-123-000-0000-6260		1,542.00 ME 20- 1091, Medex 027363	04/22/20	Autopsies- - Pathologist, Xrays, Etc	N
	01-123-000-0000-6260		1,445.00 ME 20- 1206, Medex 027364	05/02/20	Autopsies- - Pathologist, Xrays, Etc	N
3987	Ramsey County Medical Examiner		2,987.00	2 Transactions		
9151	River Valley Forensic Services PA					
	01-123-000-0000-6231		500.00 ME 20-0862	1126	Coroner Fees	6
	01-123-000-0000-6231		500.00 ME 20- 1091	1126	Coroner Fees	6
	01-123-000-0000-6231		500.00 ME 20- 1131	1126	Coroner Fees	6
	01-123-000-0000-6231		250.00 April ME Services	1126	Coroner Fees	6
	01-123-000-0000-6231		500.00 ME 20- 1206	1126	Coroner Fees	6
9151	River Valley Forensic Services PA		2,250.00	5 Transactions		
123	DEPT Total:		5,237.00	Coroner	2 Vendors	7 Transactions
200	DEPT			Enforcement		
15239	AT&T Mobility					
	01-200-000-0000-6250		632.62 deputy squad computers	287258495419	Telephone	N

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
15239 AT&T Mobility		632.62	1 Transactions		
86467 Auto Value Aitkin					
01- 200- 000- 0000- 6302		199.99	Sheriff Battery #206	40159021	Car Maintenance N
86467 Auto Value Aitkin		199.99	1 Transactions		
13725 Beartooth True Value					
01- 200- 000- 0000- 6405		21.99	padlock	B117408	Office Supplies N
13725 Beartooth True Value		21.99	1 Transactions		
9250 Fairview Clinics Specialty					
01- 200- 000- 0000- 6231		1,271.00	20- 0343 SAS exam	29448	Services & Labor (Incl Contracts) 6
9250 Fairview Clinics Specialty		1,271.00	1 Transactions		
1775 Galls LLC					
01- 200- 000- 0000- 6410		125.80	PDU rapid shirt #202	015626982	Clothing Allowance N
01- 200- 000- 0000- 6409		32.53	cuff safety cutters	015672433	Deputy Supplies N
1775 Galls LLC		158.33	2 Transactions		
1946 Guida/Daniel					
01- 200- 201- 0000- 6405		96.56	meal multiagency MFF training	05/27/2020	Office & Computer Supplies N
1946 Guida/Daniel		96.56	1 Transactions		
252 Lynn Peavey Company					
01- 200- 000- 0000- 6409		213.30	evidence gathering supplies	369794	Deputy Supplies N
252 Lynn Peavey Company		213.30	1 Transactions		
3455 Motorola Inc					
01- 200- 000- 0000- 6610		3,817.50	#209 squad radio	8280966797	Equipment & Radios N
3455 Motorola Inc		3,817.50	1 Transactions		
13934 The Tire Barn					
01- 200- 000- 0000- 6302		740.61	exhaust pipe, serp belt #224	52807	Car Maintenance N
01- 200- 000- 0000- 6302		47.69	oil change #225	52823	Car Maintenance N
13934 The Tire Barn		788.30	2 Transactions		
200 DEPT Total:		7,199.59	Enforcement	9 Vendors	11 Transactions
202 DEPT			Boat & Water		

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
15239	AT&T Mobility		#208 air card	287258495419	Telephone	N
	01-202-000-0000-6250					
15239	AT&T Mobility			1 Transactions		
6049	Farm Island Repair & Marine		prop repair	69890	B&W Maintenance	N
	01-202-000-0000-6302					
6049	Farm Island Repair & Marine			1 Transactions		
3950	Public Utilities		Boat/Water	0200063119006	Utilities	N
	01-202-000-0000-6254		04/16/2020	05/16/2020		
3950	Public Utilities			1 Transactions		
13934	The Tire Barn		Fr & R brakes, rotors #208 1/3	52875	B&W Maintenance	N
	01-202-000-0000-6302					
13934	The Tire Barn			1 Transactions		
202	DEPT Total:		Boat & Water	4 Vendors	4 Transactions	
203	DEPT		Snowmobile			
13934	The Tire Barn		Fr & R brakes, rotors #208 1/3	52875	Car Maintenance	N
	01-203-000-0000-6302					
13934	The Tire Barn			1 Transactions		
203	DEPT Total:		Snowmobile	1 Vendors	1 Transactions	
204	DEPT		ATV			
13934	The Tire Barn		Fr & R brakes, rotors #208 1/3	52875	Car Maintenance	N
	01-204-000-0000-6302					
13934	The Tire Barn			1 Transactions		
204	DEPT Total:		ATV	1 Vendors	1 Transactions	
206	DEPT		Forfeitures			
86359	Aitkin Co Attorney		forfeiture 19- 3354		Forfeiture Supplies	N
	01-206-000-0000-6409		forfeiture 19- 0055		Forfeiture Supplies	N
	01-206-000-0000-6409		forfeiture 19- 0734		Forfeiture Supplies	N

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
		forfeiture 17- 0482		Forfeiture Supplies	N
		19- 3019 forfeiture		Forfeiture Supplies	N
86359 Aitkin Co Attorney		381.39			
			5 Transactions		
9429 State Treasurer's Office General Acct.					
		19- 3354 forfeiture		Forfeiture Supplies	N
		19- 0055 forfeiture		Forfeiture Supplies	N
		19- 0734 forfeiture		Forfeiture Supplies	N
		17- 0482 forfeiture		Forfeiture Supplies	N
9429 State Treasurer's Office General Acct.		57.34			
			4 Transactions		
206 DEPT Total:		438.73	2 Vendors	9 Transactions	
		Forfeitures			
252 DEPT		Corrections			
14005 American Tower Corporation					
		Jacobson Tower Lease	407267496	Services & Labor (Incl Contracts)	N
14005 American Tower Corporation		356.44			
			1 Transactions		
9170 Appliance Repair Service					
		jail dishwasher repair	250395	Repair & Maintenance Supplies	N
9170 Appliance Repair Service		1,972.76			
			1 Transactions		
15080 Charm- Tex, Inc.					
		wet mop, high security	0219873- IN	Repair & Maintenance Supplies	N
15080 Charm- Tex, Inc.		291.20			
			1 Transactions		
88628 Dalco Enterprises, Inc.					
		janitorial supplies	3600930	Janitorial Supplies	N
		Alpha Disinfectant	3617054	Repair & Maintenance Supplies	N
		multi surf disinfectant	3617055	Janitorial Supplies	N
		gloves, surf disinfectant	3617059	Janitorial Supplies	N
88628 Dalco Enterprises, Inc.		641.00			
			4 Transactions		
1775 Galls LLC					
		duty belt	015612910	Clothing Allowance	N
		liner belt Krista	015631214	Clothing Allowance	N
		uniform shirt #302	015667810	Clothing Allowance	N
		buckleless belt #301	015708558	Clothing Allowance	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1775	Galls LLC					
		177.92		4 Transactions		
1829	Goble's Sewer Service Inc.					
	01- 252- 000- 0000- 6590	215.00	backup, jet line	17691	Repair & Maintenance Supplies	N
1829	Goble's Sewer Service Inc.			1 Transactions		
15362	GuidePoint Pharmacy #114 Aitkin					
	01- 252- 000- 0000- 6262	6.99	Acct 167 #16528		Medical Expenses & Supplies - Inmat	N
15362	GuidePoint Pharmacy #114 Aitkin			1 Transactions		
15004	LVC (Low Voltage Contractors)					
	01- 252- 000- 0000- 6231	220.00	fire panel repair	31570	Services & Labor (Incl Contracts)	N
15004	LVC (Low Voltage Contractors)			1 Transactions		
13844	McKesson Medical Surgical					
	01- 252- 000- 0000- 6262	22.99	pain off tab	05287233	Medical Expenses & Supplies - Inmat	N
	01- 252- 000- 0000- 6262	9.40	diamode tab	05295918	Medical Expenses & Supplies - Inmat	N
	01- 252- 000- 0000- 6262	483.40	test strips, OTC meds, pepto	05330268	Medical Expenses & Supplies - Inmat	N
13844	McKesson Medical Surgical			3 Transactions		
13691	MEnD Correctional Care, PLLC					
	01- 252- 000- 0000- 6262	7,518.48	June Healthcare Services	4849	Medical Expenses & Supplies - Inmat	6
13691	MEnD Correctional Care, PLLC			1 Transactions		
89765	Minnesota Elevator, Inc					
	01- 252- 000- 0000- 6231	184.53	June monthly service	857582	Services & Labor (Incl Contracts)	N
89765	Minnesota Elevator, Inc			1 Transactions		
3789	Pan-O-Gold Baking Company					
	01- 252- 000- 0000- 6418	80.24	groceries	10002420142013	Groceries	N
	01- 252- 000- 0000- 6418	49.82	groceries	10002420148007	Groceries	N
3789	Pan-O-Gold Baking Company			2 Transactions		
3950	Public Utilities					
	01- 252- 000- 0000- 6254	67.37	Sheriff Emerg Storage	0200000507004	Utilities & Heating	N
			04/16/2020	05/16/2020		
	01- 252- 000- 0000- 6254	6,356.07	New Jail 2	0300000511002	Utilities & Heating	N
			04/16/2020	05/16/2020		
	01- 252- 000- 0000- 6254	766.58	New Jail	0300000512016	Utilities & Heating	N

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No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
3950 Public Utilities		7,190.02	04/16/2020 05/16/2020 3 Transactions		
9295 Reinhart Foodservice					
01- 252- 000- 0000- 6418		39.21	groceries	241153	Groceries Y
01- 252- 000- 0000- 6418		34.19	return groceries	245845	Groceries Y
01- 252- 000- 0000- 6418		1,427.21	groceries	246849	Groceries Y
01- 252- 000- 0000- 6418		16.39	return milk	251099	Groceries Y
01- 252- 000- 0000- 6418		1,835.66	groceries	252606	Groceries Y
9295 Reinhart Foodservice		3,251.50	5 Transactions		
9499 Reliance Telephone Systems, Inc					
01- 252- 252- 0000- 6406		600.00	phone cards	D- 24588	Phone Card Prisoner Welfare N
9499 Reliance Telephone Systems, Inc		600.00	1 Transactions		
86235 The Office Shop Inc					
01- 252- 000- 0000- 6231		109.35	dispatch copier count	311044- 0	Services & Labor (Incl Contracts) N
86235 The Office Shop Inc		109.35	1 Transactions		
252 DEPT Total:		23,381.04	Corrections	16 Vendors	31 Transactions
253 DEPT			Sentence to Serve		
15239 AT&T Mobility					
01- 253- 000- 0000- 6250		32.98	STS air card	287258495419	Telephone N
15239 AT&T Mobility		32.98	1 Transactions		
1430 Dotzler Power Equipment					
01- 253- 000- 0000- 6405		69.99	titanium line	14461	Operating Supplies N
1430 Dotzler Power Equipment		69.99	1 Transactions		
253 DEPT Total:		102.97	Sentence to Serve	2 Vendors	2 Transactions
257 DEPT			Community Corrections		
14563 Anoka County Corrections					
01- 257- 255- 0000- 6204		1,184.00	Juvenile Detention Fees	796- 100002- 1	Juvenile Detention N
14563 Anoka County Corrections		1,184.00	04/24/2020 04/30/2020 1 Transactions		

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
		Amount				
783	Canon Financial Services, Inc 01-257-000-0000-6342	140.67	Copier contract 036 05/20/2020 06/19/2020	21455528	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc	140.67	1 Transactions			
11997	Minnesota Monitoring, Inc 01-257-267-0000-6341	2,811.75	Home Monitoring Equip Rental	12896	Equipment Rental	N
11997	Minnesota Monitoring, Inc	2,811.75	1 Transactions			
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274	42.28	Urinalysis Testing	02239920204	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc	42.28	1 Transactions			
9360	Redwood Toxicology Laboratory, Inc. 01-257-267-0000-6274	265.86	urinalysis testing supplies	719023	Drug Testing Fee	6
9360	Redwood Toxicology Laboratory, Inc.	265.86	1 Transactions			
6097	Verizon Wireless 01-257-257-0000-6215	169.21	Cell phone 04/24/2020 05/23/2020	842105699	Wireless Telephone Services	N
6097	Verizon Wireless	169.21	1 Transactions			
257	DEPT Total:	4,613.77	Community Corrections	6 Vendors	6 Transactions	
280	DEPT		Emergency Management			
88880	Datacomm Computers & Networks Inc 01-280-000-0000-6610	1,574.00	EOC Computer system	12801	Equipment	N
88880	Datacomm Computers & Networks Inc	1,574.00	1 Transactions			
280	DEPT Total:	1,574.00	Emergency Management	1 Vendors	1 Transactions	
1	Fund Total:	65,390.29	General Fund		121 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT		Undesignated			
9251	STASSEN/SHIRLEY					
	03- 000- 000- 0000- 5855		E- 911 SIGN REFUND- DUPLICATE		Charges- Individuals	N
9251	STASSEN/SHIRLEY		1 Transactions			
0	DEPT Total:	30.00	Undesignated	1 Vendors	1 Transactions	
301	DEPT		R&B Administration			
86222	Aitkin Independent Age					
	03- 301- 000- 0000- 6241	134.28	GRAVEL RESURF AD FOR BID	1048303	Fees/Prof/Misc	N
86222	Aitkin Independent Age	134.28	1 Transactions			
10855	Culligan					
	03- 301- 000- 0000- 6400	44.40	WATER	501770	Supplies And Materials	N
	03- 301- 000- 0000- 6400	10.50	RENTAL- JUNE	STMT	Supplies And Materials	N
10855	Culligan	54.90	2 Transactions			
11406	Innovative Office Solutions, LLC					
	03- 301- 000- 0000- 6400	123.48	OFFICE SUPPLIES	IN2984382	Supplies And Materials	N
	03- 301- 000- 0000- 6400	18.48	OFFICE SUPPLIES	IN2985027	Supplies And Materials	N
11406	Innovative Office Solutions, LLC	141.96	2 Transactions			
86235	The Office Shop Inc					
	03- 301- 000- 0000- 6400	30.30	OFFICE SUPPLIES	1077550- 1	Supplies And Materials	N
86235	The Office Shop Inc	30.30	1 Transactions			
301	DEPT Total:	361.44	R&B Administration	4 Vendors	6 Transactions	
302	DEPT		R&B Engineering/Construction			
3703	Frontier Precision, Inc					
	03- 302- 000- 0000- 6449	2,101.50	E.S.- FIRMWARE/HARDWARE/SOFTWAR	213961	Rd/Br Engr. Supplies	N
3703	Frontier Precision, Inc	2,101.50	1 Transactions			
2340	Hyytinen Hardware Hank					
	03- 302- 000- 0000- 6449	3.49	ENGINEERING SUPPLIES	1582408	Rd/Br Engr. Supplies	N
2340	Hyytinen Hardware Hank	3.49	1 Transactions			

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
302 DEPT Total:		R&B Engineering/Construction	2 Vendors	2 Transactions	
303 DEPT		R&B Highway Maintenance			
4 AAA Striping Service Co		PAVEMENT MARKING	107022	Pavement Striping	N
03- 303- 000- 0000- 6514	18,922.67	PAVEMENT MARKING- RR XING	107022	Pavement Striping	N
03- 303- 000- 0000- 6514	800.00				
4 AAA Striping Service Co	19,722.67		2 Transactions		
50 Aitkin Body Shop, Inc		REPAIR LABOR	1865	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	60.00				
50 Aitkin Body Shop, Inc	60.00		1 Transactions		
195 Aitkin Tire Shop		TIRE	0- 059819	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	83.00				
195 Aitkin Tire Shop	83.00		1 Transactions		
10452 AT&T Mobility		PAUL'S IPAD SVC	287266104878X0	Utilities	N
03- 303- 000- 0000- 6254	32.98				
10452 AT&T Mobility	32.98		1 Transactions		
86467 Auto Value Aitkin		FILTERS	40157494	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	235.02	FILTERS	40157685	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	32.64	REPAIR PARTS	40158145	Repair & Maintenance Supplies	N
03- 303- 000- 0000- 6590	47.98				
86467 Auto Value Aitkin	315.64		3 Transactions		
13725 Beartooth True Value		SEALING PROPANE	A84500	Asphalt,Crackfiller,Tack Oil,Etc	N
03- 303- 000- 0000- 6517	22.00	SEALING PROPANE	B117342	Asphalt,Crackfiller,Tack Oil,Etc	N
03- 303- 000- 0000- 6517	30.00	SEALING PROPANE	B118460	Asphalt,Crackfiller,Tack Oil,Etc	N
03- 303- 000- 0000- 6517	14.97				
13725 Beartooth True Value	66.97		3 Transactions		
163 Charter Communications		PHONE: HWY OFFICE	0- 022823051920	Utilities	N
03- 303- 000- 0000- 6254	140.25				
163 Charter Communications	140.25		1 Transactions		
14887 Cintas Corporation		SHOP LAUNDRY	4051914813	Shop Maintenance	N
03- 303- 000- 0000- 6298	17.72	SHOP LAUNDRY	4051923930	Shop Maintenance	N
03- 303- 000- 0000- 6298	17.72				

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<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
14887 Cintas Corporation		35.44		2 Transactions	
2763 Countryside Sanitation					
03-303-000-0000-6254		76.05	JUN PALISADE	172996	Utilities Y
03-303-000-0000-6254		111.15	JUN MCGREGOR	173097	Utilities Y
2763 Countryside Sanitation		187.20		2 Transactions	
14592 Dale Petroleum Company					
03-303-000-0000-6513		8,061.82	AITKIN DIESEL	449200	Motor Fuel & Lubricants N
14592 Dale Petroleum Company		8,061.82		1 Transactions	
1430 Dotzler Power Equipment					
03-303-000-0000-6590		14.98	REPAIR PARTS	14457	Repair & Maintenance Supplies N
03-303-000-0000-6590		50.97	REPAIR PARTS	14779	Repair & Maintenance Supplies N
1430 Dotzler Power Equipment		65.95		2 Transactions	
7935 East Central Energy					
03-303-000-0000-6254		80.11	APR/MAY POWER- MCGRATH	35018290	Utilities N
7935 East Central Energy		80.11		1 Transactions	
8622 Frontier					
03-303-000-0000-6254		69.10	JACOBSON	218-752-6591	Utilities N
03-303-000-0000-6254		69.10	MCGREGOR	218-768-4481	Utilities N
03-303-000-0000-6254		69.10	PALISADE	218-845-2607	Utilities N
03-303-000-0000-6254		89.10	MCGRATH	320-592-3580	Utilities N
8622 Frontier		296.40		4 Transactions	
1829 Goble's Sewer Service Inc.					
03-303-000-0000-6298		165.00	PALISADE SHOP	17517	Shop Maintenance N
1829 Goble's Sewer Service Inc.		165.00		1 Transactions	
2340 Hyytinen Hardware Hank					
03-303-000-0000-6298		89.99	AITKIN SHOP SUPPLIES	1578161	Shop Maintenance N
03-303-000-0000-6298		59.97	AITKIN SHOP SUPPLIES	1578467	Shop Maintenance N
03-303-000-0000-6298		139.98	AITKIN SHOP SUPPLIES	1581262	Shop Maintenance N
2340 Hyytinen Hardware Hank		289.94		3 Transactions	
8775 Itasca Co Highway Dept					
03-303-000-0000-6825		1,820.00	2019 BLADING 2.6 MILES	1044	Maintenance Agreements N

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8775 Itasca Co Highway Dept		2019 PLOWING 2.9 MILES	1044	Maintenance Agreements	N
		2 Transactions			
8101 Kris Engineering Inc		REPAIR PARTS	33451	Repair & Maintenance Supplies	N
		1 Transactions			
91187 Lake Country Power		APR/MAY CSAH 14	141979801	Utilities	N
		APR/MAY CSAH 6	141979901	Utilities	N
		2 Transactions			
9692 Minnesota Energy Resources Corporation		NAT GAS: AITKIN SHOP	MAY	Shop Fuel	N
		1 Transactions			
8436 Northland Parts		REPAIR PART	403501	Repair & Maintenance Supplies	N
		1 Transactions			
10720 Nuss Truck Group Inc		FILTERS	6127853P	Repair & Maintenance Supplies	N
		1 Transactions			
8537 Powerplan OIB		AITKIN SHOP SUPPLIES	1983977	Shop Maintenance	N
		FILTERS	1983977	Repair & Maintenance Supplies	N
		REPAIR PARTS	1985659	Repair & Maintenance Supplies	N
		FILTERS	1985659	Repair & Maintenance Supplies	N
		4 Transactions			
3950 Public Utilities		HWY 210 W & CR 28	02-00059455-00	Utilities	N
		AITKIN SHOP WATER	02-00063335-00	Utilities	N
		HWY 210/169E & CR 12	02-00063388-00	Utilities	N
		HWY 47 & CR 12	02-00064092-00	Utilities	N
		4 Transactions			
9273 Reichert Enterprises, Inc					

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
		955.63	REPAIR PARTS	106664	Repair & Maintenance Supplies N
		1,425.50	REPAIR LABOR	106664	Repair & Maintenance Supplies Y
9273 Reichert Enterprises, Inc		2,381.13			2 Transactions
4070 Riley Auto Supply					
		69.99	AITKIN SHOP SUPPLIES	616333	Shop Maintenance N
		16.99	REPAIR PARTS	616526	Repair & Maintenance Supplies N
		91.92	REPAIR PARTS	616586	Repair & Maintenance Supplies N
		25.18	REPAIR PARTS	616589	Repair & Maintenance Supplies N
		57.98	REPAIR PARTS	616596	Repair & Maintenance Supplies N
		123.84	AITKIN SHOP SUPPLIES	616599	Shop Maintenance N
		104.18	REPAIR PARTS	616790	Repair & Maintenance Supplies N
		34.48	REPAIR PARTS	616794	Repair & Maintenance Supplies N
		105.73	REPAIR PARTS	616873	Repair & Maintenance Supplies N
		17.98	REPAIR PARTS	616935	Repair & Maintenance Supplies N
		315.62	REPAIR PARTS	617020	Repair & Maintenance Supplies N
4070 Riley Auto Supply		963.89			11 Transactions
8364 Towmaster, Inc					
		342.64	REPAIR PARTS	428128	Repair & Maintenance Supplies N
8364 Towmaster, Inc		342.64			1 Transactions
7018 Town Of Macville Treasurer					
		1,322.50	BLADING	804061	Maintenance Supplies N
		345.00	SNOWPLOWING	804061	Maintenance Supplies N
7018 Town Of Macville Treasurer		1,667.50			2 Transactions
8605 Wayne's Sanitation Llc					
		52.51	GARBAGE: MCGRATH	303227	Utilities N
8605 Wayne's Sanitation Llc		52.51			1 Transactions
9642 WEX BANK					
		36.22-	REBATE		Motor Fuel & Lubricants N
		5.47	GAS FOR LEAF BLOWER	4/8- 5/7/20	Shop Maintenance N
		2,563.62	GASOLINE	4/8- 5/7/20	Motor Fuel & Lubricants N
9642 WEX BANK		2,532.87			3 Transactions
5295 Ziegler Inc					
		336.97	REPAIR PARTS	PC190094875	Repair & Maintenance Supplies N

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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5295 Ziegler Inc					
	336.97		1 Transactions		
303 DEPT Total:	46,655.05	R&B Highway Maintenance	30 Vendors	65 Transactions	
307 DEPT		R&B Capital Infrastructure			
86222 Aitkin Independent Age					
03- 307- 000- 0000- 6230	33.57	CSAH 3 PROJECT UPDATE	1050327	Printing & Publishing	N
86222 Aitkin Independent Age	33.57		1 Transactions		
15195 Crom/Mike					
03- 307- 000- 0000- 6362	2,075.00	RIGHT OF WAY	PARCEL 37	Right Of Way	N
03- 307- 000- 0000- 6362	4,375.00	RIGHT OF WAY	PARCEL 41	Right Of Way	Y
15195 Crom/Mike	6,450.00		2 Transactions		
2340 Hyytinen Hardware Hank					
03- 307- 000- 0000- 6260	3.99	RAIN GUAGE FOR PROJECT	1577559	Professional Services	N
2340 Hyytinen Hardware Hank	3.99		1 Transactions		
3518 Voyageur Press Of Mcgregor/The					
03- 307- 000- 0000- 6230	50.00	CSAH 3 PROJECT UPDATE	41810	Printing & Publishing	N
3518 Voyageur Press Of Mcgregor/The	50.00		1 Transactions		
5128 Widseth Smith & Nolting Inc					
03- 307- 000- 0000- 6260	457.50	PROFESSIONAL SERVICES	204670	Professional Services	N
03- 307- 000- 0000- 6260	677.50	PROFESSIONAL SERVICES	204671	Professional Services	N
5128 Widseth Smith & Nolting Inc	1,135.00		2 Transactions		
307 DEPT Total:	7,672.56	R&B Capital Infrastructure	5 Vendors	7 Transactions	
308 DEPT		R&B Equipment & Facilities			
10720 Nuss Truck Group Inc					
03- 308- 000- 0000- 6600	110,406.00	VOLVO EXCAVATOR EC140EL	2161	Capital Outlay- Facilities	N
10720 Nuss Truck Group Inc	110,406.00		1 Transactions		
5128 Widseth Smith & Nolting Inc					
03- 308- 000- 0000- 6600	990.00	ACHD REMODEL- DESIGN	204560	Capital Outlay- Facilities	N
5128 Widseth Smith & Nolting Inc	990.00		1 Transactions		

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
308	DEPT Total:		111,396.00	R&B Equipment & Facilities	2 Vendors	2 Transactions
3	Fund Total:		168,220.04	Road & Bridge		83 Transactions

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5 Health & Human Services

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
257	DEPT				Community Corrections			
10855	Culligan	05- 257- 000- 0000- 6342		16.20	Cooler Rental Service 05/01/2020 05/31/2020	150- 10016285- 1	Office Equipment Rental/Contracts	N
		05- 257- 000- 0000- 6342		19.44	Cooler Rental Service 06/01/2020 06/30/2020	150- 10016285- 1	Office Equipment Rental/Contracts	N
10855	Culligan			35.64	2 Transactions			
88628	Dalco Enterprises, Inc.	05- 257- 000- 0000- 6422		4.90	Filters for sweeper 04/22/2020	3601215	Janitorial Services/Supplies	N
88628	Dalco Enterprises, Inc.			4.90	1 Transactions			
186	Rdj Specialties, Inc.	05- 257- 000- 0000- 6300		20.50	Elevator Service- June '20 06/01/2020 06/30/2020	858318	Maintenance- Service Contracts	N
186	Rdj Specialties, Inc.			20.50	1 Transactions			
257	DEPT Total:			61.04	Community Corrections	3 Vendors	4 Transactions	
400	DEPT				Public Health Department			
10855	Culligan	05- 400- 440- 0410- 6301		20.61	Cooler Rental Service 05/01/2020 05/31/2020	150- 10016285- 1	Equipment Lease/Space Rental	N
		05- 400- 440- 0410- 6301		24.74	Cooler Rental Service 06/01/2020 06/30/2020	150- 10016285- 1	Equipment Lease/Space Rental	N
10855	Culligan			45.35	2 Transactions			
88628	Dalco Enterprises, Inc.	05- 400- 440- 0410- 6422		6.24	Filters for sweeper 04/22/2020	3601215	Janitorial Services/Supplies	N
88628	Dalco Enterprises, Inc.			6.24	1 Transactions			
186	Rdj Specialties, Inc.	05- 400- 440- 0410- 6300		26.08	Elevator Service- June '20 06/01/2020 06/30/2020	858318	Maintenance/Service Contracts	N
186	Rdj Specialties, Inc.			26.08	1 Transactions			
86235	The Office Shop Inc							

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5 Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
05- 400- 440- 0410- 6405		Agency - 9x12 Envelopes 05/07/2020	1079691- 0	Office Supplies	N
05- 400- 440- 0410- 6450		PH- Preinked Stamp 05/12/2020	1079710- 0	Small Equipment: Telephones,Chairs,	N
05- 400- 450- 0451- 6405		Covid- 19 SHIP laser paper 05/01/2020	1079723- 0	Office Supplies	N
05- 400- 440- 0410- 6405		Agency - Gel Pens 05/04/2020	1079737- 0	Office Supplies	N
05- 400- 440- 0410- 6405		PH - Sign Here flags/6x9 Envel 05/20/2020	1080342- 0	Office Supplies	N
05- 400- 440- 0410- 6405		Agency - Pens 05/20/2020	1080342- 0	Office Supplies	N
05- 400- 440- 0410- 6300		Mailrm- Copier Contract IRC5560 05/27/2020	311047- 0	Maintenance/Service Contracts	N
86235 The Office Shop Inc					
			7 Transactions		
400 DEPT Total:		560.15 Public Health Department	4 Vendors		11 Transactions
420 DEPT		Income Maintenance			
783 Canon Financial Services, Inc		CS Contract Charge- May '20 05/20/2020 06/19/2020	21509481	Equipment Lease/Space Rental	N
783 Canon Financial Services, Inc			1 Transactions		
10855 Culligan		Cooler Rental Service 05/01/2020 05/31/2020	150- 10016285- 1	Equipment Lease/Space Rental	N
05- 420- 600- 4800- 6301		Cooler Rental Service 06/01/2020 06/30/2020	150- 10016285- 1	Equipment Lease/Space Rental	N
10855 Culligan			2 Transactions		
88628 Dalco Enterprises, Inc.		Filters for sweeper 04/22/2020	3601215	Janitorial Services/Supplies	N
88628 Dalco Enterprises, Inc.			1 Transactions		
186 Rdj Specialties, Inc.		Elevator Service- June '20 06/01/2020 06/30/2020	858318	Maintenance/Service Contracts	N

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5 Health & Human Services

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
186 Rdj Specialties,Inc.			54.04				
				1 Transactions			
86235 The Office Shop Inc							
05- 420- 600- 4800- 6405			18.39	Agency - 9x12 Envelopes	1079691- 0	Office Supplies	N
				05/07/2020			
05- 420- 600- 4800- 6405			16.52	Agency - Gel Pens	1079737- 0	Office Supplies	N
				05/04/2020			
05- 420- 600- 4800- 6405			10.49	Agency - Pens	1080342- 0	Office Supplies	N
				05/20/2020			
05- 420- 600- 4800- 6300			723.23	Mailrm- Copier Contract IRC5560	311047- 0	Maintenance/Service Contracts	N
				05/27/2020			
05- 420- 640- 4800- 6300			100.68	CS- Copier Contract IR4245	311047- 0	Maintenance/Service Contracts	N
				05/27/2020			
86235 The Office Shop Inc			869.31	5 Transactions			
420 DEPT Total:			1,246.52	Income Maintenance	5 Vendors	10 Transactions	
430 DEPT				Social Services			
10855 Culligan							
05- 430- 700- 4800- 6301			67.74	Cooler Rental Service	150- 10016285- 1	Equipment Lease/Space Rental	N
				05/01/2020	05/31/2020		
05- 430- 700- 4800- 6301			81.28	Cooler Rental Service	150- 10016285- 1	Equipment Lease/Space Rental	N
				06/01/2020	06/30/2020		
10855 Culligan			149.02	2 Transactions			
88628 Dalco Enterprises, Inc.							
05- 430- 700- 4800- 6422			20.50	Filters for sweeper	3601215	Janitorial Services/Supplies	N
				04/22/2020			
88628 Dalco Enterprises, Inc.			20.50	1 Transactions			
186 Rdj Specialties,Inc.							
05- 430- 700- 4800- 6300			85.71	Elevator Service- June '20	858318	Maintenance/Service Contracts	N
				06/01/2020	06/30/2020		
186 Rdj Specialties,Inc.			85.71	1 Transactions			
86235 The Office Shop Inc							
05- 430- 700- 4800- 6405			28.43	Agency - 9x12 Envelopes	1079691- 0	Office Supplies	N
				05/07/2020			
05- 430- 700- 4800- 6405			25.53	Agency - Gel Pens	1079737- 0	Office Supplies	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
05- 430- 700- 4800- 6405		05/04/2020 Agency - Pens	1080342- 0	Office Supplies	N
05- 430- 700- 4800- 6300		05/20/2020 Mailrm- Copier Contract IRC5560	311047- 0	Maintenance/Service Contracts	N
86235 The Office Shop Inc		05/27/2020 4 Transactions			
430 DEPT Total:		1,443.12 Social Services	4 Vendors	8 Transactions	
5 Fund Total:		3,310.83 Health & Human Services		33 Transactions	

Aitkin County



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9 State

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT		Undesignated			
4580	Mn Dept Of Finance					
	09- 000- 000- 0000- 2022		412.00	Birth/Death Surcharges	09- 2022	Birth/Death Surcharges N
	09- 000- 000- 0000- 2024		33.00	Children Surcharges	09- 2024	St Share Of Birth Cert.- Children N
	09- 000- 000- 0000- 2031		4.50	Torrens Asst	09- 2031	Real Estate Assurance (Was 5874 Anc N
	09- 000- 000- 0000- 2036		4,814.00	State General Fund	09- 2036	Recording Surcharges (Was 5871 & 6: N
4580	Mn Dept Of Finance		5,263.50	4 Transactions		
3375	Mn Dept Of Health					
	09- 000- 000- 0000- 2027		850.00	State Well Cert		State Well Cert Fees (Was 5097 & 620 N
3375	Mn Dept Of Health		850.00	1 Transactions		
0	DEPT Total:		6,113.50	Undesignated	2 Vendors	5 Transactions
9	Fund Total:		6,113.50	State		5 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
900	DEPT		Timber Permit Bonds			
12589	Haapoja/George		Bond Refund- Permit #13928	13928	Timber Permit Bonds	Y
	10- 900- 000- 0000- 2300					
12589	Haapoja/George		1 Transactions			
493	Johnson/Martin		Bond Refund- Permit #13914	13914	Timber Permit Bonds	N
	10- 900- 000- 0000- 2300					
493	Johnson/Martin		1 Transactions			
900	DEPT Total:		Timber Permit Bonds	2 Vendors	2 Transactions	
3,787.30						
923	DEPT		Forfeited Tax Sales			
195	Aitkin Tire Shop		Tire repair- parks	59825	Repair & Maintenance Supplies	Y
	10- 923- 000- 0000- 6590					
195	Aitkin Tire Shop		1 Transactions			
15.00						
10452	AT&T Mobility		cellular charges- FTS	287257204209	Telephone	N
	10- 923- 000- 0000- 6250		04/18/2020 05/17/2020			
10452	AT&T Mobility		1 Transactions			
345.96						
10855	Culligan		water cooler - June	150100464562	Utilities	N
	10- 923- 000- 0000- 6254		06/01/2020 06/30/2020			
10855	Culligan		1 Transactions			
31.29						
1430	Dotzler Power Equipment		HUS titanium line truck #395	14536	Repair & Maintenance Supplies	N
	10- 923- 000- 0000- 6590					
1430	Dotzler Power Equipment		1 Transactions			
17.99						
2340	Hyytinen Hardware Hank		Keys cut	1576737	Field Supplies	N
	10- 923- 000- 0000- 6406					
2340	Hyytinen Hardware Hank		1 Transactions			
17.85						
9692	Minnesota Energy Resources Corporation		Gas service- Shop 4/24- 5/21	0502544561	Utilities	N
	10- 923- 000- 0000- 6254		04/24/2020 05/21/2020			
9692	Minnesota Energy Resources Corporation		1 Transactions			
119.33						

Aitkin County



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10 Trust

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
14386	Paradigm Automotive 10- 923- 000- 0000- 6590		lights repair- 2000 ramp trail	9153	Repair & Maintenance Supplies	N
14386	Paradigm Automotive			1 Transactions		
13934	The Tire Barn 10- 923- 000- 0000- 6590		#798 Ford - Oil Change	52884	Repair & Maintenance Supplies	N
13934	The Tire Barn			1 Transactions		
12788	Timmer Implement of Aitkin 10- 923- 000- 0000- 6590		HYD filter	IA17503	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin			1 Transactions		
923	DEPT Total:		801.38	Forfeited Tax Sales	9 Vendors	9 Transactions
10	Fund Total:		4,588.68	Trust		11 Transactions

Aitkin County



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11 Forest Development

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925 DEPT		Resource Management			
10452 AT&T Mobility		cellular charges- grader	287257204209	Telephone	N
11- 925- 000- 0000- 6250		04/18/2020 05/17/2020			
10452 AT&T Mobility		1 Transactions			
86467 Auto Value Aitkin		lift supports, air constructio	40157553	Repair & Maintenance Supplies	N
11- 925- 000- 0000- 6590		1 Transactions			
86467 Auto Value Aitkin					
14119 John's Repair		#402 Grader repair (springs)		Repair & Maintenance Supplies	Y
11- 925- 000- 0000- 6590		1 Transactions			
14119 John's Repair					
12927 Midwest Machinery Co.		Woodcutter Oil	2142691	Repair & Maintenance Supplies	N
11- 925- 000- 0000- 6590		1 Transactions			
12927 Midwest Machinery Co.					
3951 Pro West & Associates, Inc		billing #6 - proj ZZZ99- 0013	004330- A	Services, Labor, Contracts	N
11- 925- 000- 0000- 6231		1 Transactions			
3951 Pro West & Associates, Inc					
4070 Riley Auto Supply		JIC hose fitting, HYD hose	616450	Repair & Maintenance Supplies	N
11- 925- 000- 0000- 6590		1 Transactions			
4070 Riley Auto Supply					
925 DEPT Total:		Resource Management	6 Vendors	6 Transactions	
939 DEPT		County Surveyor			
10452 AT&T Mobility		cellular charges- surveyor	287257204209	Telephone	N
11- 939- 000- 0000- 6250		04/18/2020 05/17/2020			
10452 AT&T Mobility		1 Transactions			
939 DEPT Total:		County Surveyor	1 Vendors	1 Transactions	
11 Fund Total:		Forest Development		7 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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6/9/20 11:17AM
19 Long Lake Conservation C

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT		LLCC Administration			
783	Canon Financial Services, Inc		Copier contract 037	21418301	Services, Labor, Contracts	N
	19- 521- 000- 0000- 6231	106.01				
783	Canon Financial Services, Inc		1 Transactions			
	14812	SCI Broadband/Savage Communications				
	19- 521- 000- 0000- 6250	658.13	Phone/Internet- June	024- 033167	Telephone	N
			06/01/2020 06/30/2020			
14812	SCI Broadband/Savage Communications		1 Transactions			
521	DEPT Total:	764.14	LLCC Administration	2 Vendors	2 Transactions	
522	DEPT		LLCC Education			
999999000	Burch/Caleb		Refund LLCC Camp Deposit		Adventure Program Pkg Fees	N
	19- 522- 000- 0000- 5557	100.00				
999999000	Burch/Caleb		1 Transactions			
999999000	McGrath/Josh		Refund LLCC Camp deposit		Adventure Program Pkg Fees	N
	19- 522- 000- 0000- 5557	100.00				
999999000	McGrath/Josh		1 Transactions			
999999000	Sturgeon River MDHA		Refund LLCC Camp Fees		Adventure Program Pkg Fees	N
	19- 522- 000- 0000- 5557	750.00				
999999000	Sturgeon River MDHA		1 Transactions			
522	DEPT Total:	950.00	LLCC Education	3 Vendors	3 Transactions	
19	Fund Total:	1,714.14	Long Lake Conservation Center		5 Transactions	

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21 Parks

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Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
520	DEPT			Parks			
9075	Aardvark by On Site Companies 21- 520- 000- 0000- 6231		735.23	Portable Restrooms- May 05/06/2020 05/31/2020		Services, Labor, Contracts	N
9075	Aardvark by On Site Companies		735.23	1 Transactions			
188	Aitkin Sno- Drifters Snowmobile 21- 520- 000- 0000- 6802		1,635.36	GIA BM4	2000645537	Trail Grants- State	N
188	Aitkin Sno- Drifters Snowmobile		1,635.36	1 Transactions			
10452	AT&T Mobility 21- 520- 000- 0000- 6250		86.49	cellular charges- parks 04/18/2020 05/17/2020	287257204209	Telephone	N
10452	AT&T Mobility		86.49	1 Transactions			
10083	Cedarbrook Lumber Comp 21- 520- 000- 0000- 6406	B	185.69	Verdan stairway materials	106697	Field Supplies	N
10083	Cedarbrook Lumber Comp		185.69	1 Transactions			
88628	Dalco Enterprises, Inc. 21- 520- 000- 0000- 6405		37.62	Buddy Jug	1020001	Office Supplies	N
	21- 520- 000- 0000- 6405		130.44	TP, paper towel	3613949	Office Supplies	N
	21- 520- 000- 0000- 6405		39.70	Buddy jugs (2)	3617062	Office Supplies	N
88628	Dalco Enterprises, Inc.		207.76	3 Transactions			
10618	Erik's Lawn Service 21- 520- 000- 0000- 6231		1,892.00	Parks mowing - May 05/01/2020 05/31/2020	6535	Services, Labor, Contracts	Y
10618	Erik's Lawn Service		1,892.00	1 Transactions			
1805	Giese Sno- Cruisers Trail Assn. 21- 520- 000- 0000- 6802		4,310.00	GIA BM3	2000644248	Trail Grants- State	N
	21- 520- 000- 0000- 6802		862.01	GIA BM4	2000645392	Trail Grants- State	N
1805	Giese Sno- Cruisers Trail Assn.		5,172.01	2 Transactions			
1829	Goble's Sewer Service Inc. 21- 520- 000- 0000- 6231		120.00	Berglund RV Dump Station	17742	Services, Labor, Contracts	N
1829	Goble's Sewer Service Inc.		120.00	1 Transactions			

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21 Parks

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name <u>Account/Formula</u>	Rpt <u>Accr</u>	Amount	Warrant Description <u>Service Dates</u>	Invoice # <u>Paid On Bhf #</u>	Account/Formula Descripti <u>On Behalf of Name</u>	1099
1880	Gravelle Plumbing & Heating, Inc 21- 520- 000- 0000- 6802	Q	249.08	caps for ATV counters	83327	Trail Grants- State	N
1880	Gravelle Plumbing & Heating, Inc		249.08	1 Transactions			
2060	Haypoint Jackpine Savages 21- 520- 000- 0000- 6802		2,730.04	GIA BM4	2000645409	Trail Grants- State	N
2060	Haypoint Jackpine Savages		2,730.04	1 Transactions			
2340	Hyytinen Hardware Hank 21- 520- 000- 0000- 6406		8.29	Hardware	1581063	Field Supplies	N
2340	Hyytinen Hardware Hank		8.29	1 Transactions			
3024	Kingsley/Russell Lee 21- 520- 000- 0000- 6802	Q	5,810.00	Hill City trail maint/repair 05/21/2020 06/02/2020		Trail Grants- State	Y
3024	Kingsley/Russell Lee		5,810.00	1 Transactions			
12927	Midwest Machinery Co. 21- 520- 000- 0000- 6590 21- 520- 000- 0000- 6590	Q	139.95 39.00	ATV Powerwash Hose Blade kit- JD Mower	2149288 2156170	Repair & Maintenance Supplies Repair & Maintenance Supplies	N N
12927	Midwest Machinery Co.		178.95	2 Transactions			
3176	Mille Lacs Trails, Inc. 21- 520- 000- 0000- 6802		2,433.10	GIA BM4	2000643322	Trail Grants- State	N
3176	Mille Lacs Trails, Inc.		2,433.10	1 Transactions			
3780	Palisade Supersledders Inc. 21- 520- 000- 0000- 6802		1,606.56	GIA BM4	2000645390	Trail Grants- State	N
3780	Palisade Supersledders Inc.		1,606.56	1 Transactions			
3950	Public Utilities 21- 520- 000- 0000- 6254		193.32	ACLD 04/16/2020 05/16/2020	0200000348003	Utilities	N
	21- 520- 000- 0000- 6254		25.95	Miss Access 04/16/2020 05/16/2020	0200063077005	Utilities	N
	21- 520- 000- 0000- 6254		123.50	Miss Access Shower 04/16/2020 05/16/2020	0200063077050	Utilities	N
3950	Public Utilities		342.77	3 Transactions			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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21 Parks

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
15211	Quality Disposal Systems Inc		Snake River Garbage	1187622	Services, Labor, Contracts	N
	21- 520- 000- 0000- 6231					
15211	Quality Disposal Systems Inc					
			1 Transactions			
520	DEPT Total:		Parks	17 Vendors	23 Transactions	
		23,586.38				
21	Fund Total:		Parks		23 Transactions	
		23,586.38				
	Final Total:		180 Vendors	288 Transactions		
		280,372.46				

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	65,390.29	General Fund
	3	168,220.04	Road & Bridge
	5	3,310.83	Health & Human Services
	9	6,113.50	State
	10	4,588.68	Trust
	11	7,448.60	Forest Development
	19	1,714.14	Long Lake Conservation Center
	21	23,586.38	Parks
	All Funds	280,372.46	Total

Approved by,

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KMR1
6/3/20 3:32PM

Aitkin County

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Use Credit Card Fees
Flex Acct. Claims

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMRI
6/3/20 3:32PM
1 General Fund

Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
3	8410 Bremer Bank 01-044-904-0000-6360		168.94	Dep Care FSA Claims 2020		Flex Plan Withdrawals	N
4	8410 Bremer Bank 01-044-904-0000-6360		1,208.07	Med FSA Claims 2020		Flex Plan Withdrawals	N
			1,377.01		2 Transactions		
1 Fund Total:			1,377.01	General Fund	1 Vendors	2 Transactions	

KMR1
 6/3/20 3:32PM
 19 Long Lake Conservation C

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410 Bremer Bank					
1 19- 522- 000- 0000- 6217		41.45	Account Fees	Credit Card Fees	N
2 19- 522- 000- 0000- 6217		60.55	Service Charges	Credit Card Fees	N
8410 Bremer Bank		102.00	2 Transactions		
19 Fund Total:		102.00	Long Lake Conservation Center	1 Vendors	2 Transactions
Final Total:		1,479.01	2 Vendors	4 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	1,377.01	General Fund	
	19	102.00	Long Lake Conservation Center	
All Funds		1,479.01	Total	Approved by,
			
			

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6/4/20 3:26PM

Aitkin County

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Camping Refund - Convo
Tax Refund - Unable to locate Acct.

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1
6/4/20 3:26PM
13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
2	8410 Bremer Bank 13-943-000-0000-2004		CURR RE PERIOD 2	Unable Locate	Del - Property Taxes	N
	8410 Bremer Bank		1 Transactions			
13 Fund Total:			178.00	Taxes & Penalties	1 Vendors	1 Transactions

Aitkin County



KMR1
6/4/20 3:26PM
21 Parks

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410 Bremer Bank					
1 21-520-000-0000-5510		50.00	Camping Refund - COVID	2090 Johnson	Co. Parks Campground Fees N
8410 Bremer Bank		50.00	1 Transactions		
21 Fund Total:		50.00	Parks	1 Vendors	1 Transactions
Final Total:		228.00	2 Vendors	2 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	13	178.00	Taxes & Penalties
	21	50.00	Parks
All Funds		228.00	Total

Approved by,

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KMR1
6/5/20 9:53AM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Elan

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1
6/5/20 9:53AM
1 General Fund

Vendor Name	No.	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Descripti	1099	On Behalf of Name
5462 Bremer Bank (Elan ACH)												
35		01-042-000-0000-6405			22.90	Mouse				Office & Computer Supplies	N	
7		01-044-920-0000-6800			111.92	Covid-19 Hand Sanitizer				COVID Related Expenditures	N	
						05/09/2020						
8		01-044-920-0000-6800			424.80	Covid-19 Purell Disinfectant S				COVID Related Expenditures	N	
						05/14/2020						
9		01-044-920-0000-6800			119.96	Covid-19 Surgical Masks				COVID Related Expenditures	N	
						05/15/2020						
11		01-044-920-0000-6800			134.76	Covid-19 Forehead IR Thermomet				COVID Related Expenditures	N	
						05/14/2020						
27		01-049-000-0000-6402			51.75	New Genuine Dell Power Adapter				Computer Supplies & Software	N	
22		01-053-000-0000-6405			31.77	Samsung Galaxy Sylum Pen				Office & Computer Supplies	N	
43		01-060-000-0000-6405			215.79	Pack N Roll Folding Cart				Office & Computer Supplies	N	
25		01-120-000-0000-6231			99.00	6 month fee - Ancestry				Services, Labor, Contracts	N	
						05/12/2020	11/12/2020					
23		01-120-000-0000-6405			79.99	Ergonomic Wireless Keyboard.Mo				Office & Computer Supplies	N	
24		01-120-000-0000-6405			38.53	Wireless left-handed trackball				Office & Computer Supplies	N	
32		01-200-000-0000-6410			15.58	Trucker Cap (2)				Clothing Allowance	N	
33		01-200-201-0000-6610			243.00	SafeVision- Safety Lenses #207				Equipment	N	
31		01-202-000-0000-6405			41.90	B&W Hats				Office Supplies	N	
30		01-252-000-0000-6405			37.78	Ink Cartridges #302				Office & Computer Supplies	N	
1		01-044-000-0000-6800			5,155.69-	ELAN - Invoice Date 05/22/2020				ELAN - Statement Payment	N	
34		01-257-257-0000-6215			313.19	Verizon Cellular Phones		9853247216		Wireless Telephone Services	N	
42		01-043-000-0000-6405			32.59	Desk Light		L. Tibbetts		Office, Film & Computer Supplies	N	
41		01-043-000-0000-6405			149.99	Wireless Keyboard/Mouse		M. Dangers		Office, Film & Computer Supplies	N	
40		01-390-000-0000-6208			295.00	Reg. Installing Onsite Systems		M. Leitinger		Training/Education	N	
						06/22/2020						
39		01-044-920-0000-6800			255.69	Rain Suits, Spray Bottles, Lab		Maintenance		COVID Related Expenditures	N	
	5462	Bremer Bank (Elan ACH)			2,439.80-		21 Transactions					
1 Fund Total:					2,439.80-	General Fund		1 Vendors		21 Transactions		

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1
6/5/20 9:53AM
3 Road & Bridge

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5462 Bremer Bank (Elan ACH)		48.38	American and MN Flags		N
26 03-301-000-0000-6400		48.38	1 Transactions		
5462 Bremer Bank (Elan ACH)		48.38			
3 Fund Total:		48.38	Road & Bridge	1 Vendors	1 Transactions

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1
6/5/20 9:53AM
5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
13	5462 Bremer Bank (Elan ACH) 05- 400- 000- 0000- 6800		327.48	Covid- 19 Face Shields 05/14/2020		MN Recovers Task Force Expenditur	N
4	05- 400- 000- 0000- 6801		229.00	Covid- 19 Conference Video Webc 05/13/2020		Disaster Services - Expenditure	N
10	05- 400- 000- 0000- 6801		7.40	Covid- 19 Webcam Remote 05/14/2020		Disaster Services - Expenditure	N
12	05- 400- 000- 0000- 6801		44.92	Covid- 19 Forehead IR Thermomet 05/14/2020		Disaster Services - Expenditure	N
16	05- 400- 000- 0000- 6801		202.50	Covid- 19 Disinfecting Towelett 05/19/2020		Disaster Services - Expenditure	N
19	05- 400- 000- 0000- 6801		25.06	Covid- 19 Nitrile Gloves- Kids C 05/15/2020		Disaster Services - Expenditure	N
17	05- 400- 400- 0402- 6430		29.98	DP&C Oscope Batteries 05/20/2020		DP & C - Medical Supplies	N
5	05- 400- 440- 0410- 6240		1.30	Agency- Amazon Prime Membership 05/15/2020		Membership/Dues/Association Fees	N
3	05- 400- 440- 0410- 6402		4.64	Acct - Wireless Mouse (CG) 05/12/2020		Computer/Technology Supplies	N
6	05- 400- 440- 0410- 6402		2.27	Admin- USB Adapter (SS) 05/13/2020		Computer/Technology Supplies	N
18	05- 400- 440- 0410- 6405		5.51	Agency - Pens 05/21/2020		Office Supplies	N
2	05- 400- 440- 0410- 6450		11.80	Agency- Cell Phone Cover/Protec 05/07/2020		Small Equipment: Telephones,Chair	N
15	05- 400- 440- 0410- 6450		15.34	Acct- Canon Calculator (SM) 05/19/2020		Small Equipment: Telephones,Chair	N
20	05- 400- 450- 0451- 6406		25.90	Canva Pro Subscription 05/12/2020		PH Program Related Supplies	N
21	05- 400- 450- 0451- 6406		9.00	SHIP- HE Canva Supplies 05/14/2020		PH Program Related Supplies	N
5	05- 420- 600- 4800- 6240		2.70	Agency- Amazon Prime Membership 05/15/2020		Membership/Dues/Association Fees	N
3	05- 420- 600- 4800- 6402		9.57	Acct - Wireless Mouse (CG) 05/12/2020		Computer/Technology Supplies	N
6	05- 420- 600- 4800- 6402		4.70	Admin- USB Adapter (SS) 05/13/2020		Computer/Technology Supplies	N
18	05- 420- 600- 4800- 6405		11.38	Agency - Pens 05/21/2020		Office Supplies	N

Aitkin County



KMR1
6/5/20 9:53AM
5 Health & Human Services

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
2 05-420-600-4800-6450		24.33	Agency- Cell Phone Cover/Protec 05/07/2020	Small Equipment: Telephones,Chair	N
15 05-420-600-4800-6450		31.63	Acct- Canon Calculator (SM) 05/19/2020	Small Equipment: Telephones,Chair	N
5 05-430-700-4800-6240		4.17-	Agency- Amazon Prime Membership 05/15/2020	Membership/Dues/Association Fees	N
3 05-430-700-4800-6402		14.78	Acct - Wireless Mouse (CG) 05/12/2020	Computer/Technology Supplies	N
6 05-430-700-4800-6402		7.26	Admin- USB Adapter (SS) 05/13/2020	Computer/Technology Supplies	N
18 05-430-700-4800-6405		17.58	Agency - Pens 05/21/2020	Office Supplies	N
2 05-430-700-4800-6450		37.61	Agency- Cell Phone Cover/Protec 05/07/2020	Small Equipment: Telephones,Chair	N
14 05-430-700-4800-6450		325.49	SS- Plantronics Headset/Adapter 05/05/2020	Small Equipment: Telephones,Chair	N
15 05-430-700-4800-6450		48.88	Acct- Canon Calculator (SM) 05/19/2020	Small Equipment: Telephones,Chair	N
5462 Bremer Bank (Elan ACH)		1,465.84	28 Transactions		
5 Fund Total:		1,465.84	Health & Human Services	1 Vendors	28 Transactions

Aitkin County



KMR1
6/5/20 9:53AM
10 Trust

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
5462 Bremer Bank (Elan ACH)					
36 10-923-000-0000-6250		Icloud Storage Plan- Forestor I		Telephone	N
5462 Bremer Bank (Elan ACH)		1 Transactions			
10 Fund Total:		Trust	1 Vendors	1 Transactions	

Aitkin County



KMR1
6/5/20 9:53AM
11 Forest Development

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
37	5462 Bremer Bank (Elan ACH) 11- 925- 000- 0000- 6406		Bad Elf GNSS Surveyor/Carrying	18772	Field Supplies	N
	5462 Bremer Bank (Elan ACH)		1 Transactions			
11 Fund Total:			623.97	Forest Development	1 Vendors	1 Transactions

Aitkin County



KMR1
6/5/20 9:53AM
14 Capital Project

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
5462 Bremer Bank (Elan ACH)					
38 14- 949- 000- 0000- 6630		Drop Box & Fridge Lock Mothers		Miscellaneous- Capital Expense	N
5462 Bremer Bank (Elan ACH)		1 Transactions			
14 Fund Total:		Capital Project	1 Vendors	1 Transactions	

Aitkin County



KMR1
6/5/20 9:53AM
19 Long Lake Conservation C

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5462 Bremer Bank (Elan ACH)					
28 19- 521- 000- 0000- 6205		8.70	USPS - Water Sampling	Postage	N
29 19- 524- 000- 0000- 6422		43.94	SDS Binders/Air Handler Belt	Janitorial Services/Supplies	N
5462 Bremer Bank (Elan ACH)		52.64	2 Transactions		
19 Fund Total:		52.64	Long Lake Conservation Center	1 Vendors	2 Transactions
Final Total:		0.00	7 Vendors	55 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	-2,439.80	General Fund	
	3	48.38	Road & Bridge	
	5	1,465.84	Health & Human Services	
	10	0.99	Trust	
	11	623.97	Forest Development	
	14	247.98	Capital Project	
	19	52.64	Long Lake Conservation Center	
	All Funds	0.00	Total	Approved by,
			
			

KMR1
6/8/20 3:51PM

Aitkin County

2k



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Mtg Reg
State Deed Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

KMR1
6/8/20 3:51PM
1 General Fund

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	780 Bremer Bank					
3	01-040-000-0000-5081	0.01	Mtg Reg - May 2020		Mortgage Registry- 3%	N
4	01-042-000-0000-5079	0.03	Deed Tax - May 2020		3% State Deed Tax	N
	780 Bremer Bank	0.04		2 Transactions		
1 Fund Total:			0.04	General Fund	1 Vendors	2 Transactions

KMR1
 6/8/20 3:51PM
 9 State

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
780 Bremer Bank					
2 09-000-000-0000-2025		24,665.95	Deed Tax - May 2020		State's Share Of Deed Tax (97%) N
1 09-000-000-0000-2026		41,177.74	Mtg Reg - May 2020		State Share Of Mortgage Registry (9 N
780 Bremer Bank		65,843.69		2 Transactions	
9 Fund Total:		65,843.69	State	1 Vendors	2 Transactions
Final Total:		65,843.73	2 Vendors	4 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	0.04	General Fund
	9	65,843.69	State
All Funds		65,843.73	Total

Approved by,

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KMR1
6/10/20 3:22PM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

FSA Claims

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



KMR1
6/10/20 3:22PM
1 General Fund

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
8410 Bremer Bank					
1 01-044-904-0000-6360		2,122.80	Dep Care FSA Claims 2020	39451284	Flex Plan Withdrawals N
2 01-044-904-0000-6360		152.45	Med FSA Claims 2020	39451284	Flex Plan Withdrawals N
8410 Bremer Bank		2,275.25	2 Transactions		
1 Fund Total:		2,275.25	General Fund	1 Vendors	2 Transactions
Final Total:		2,275.25	1 Vendors	2 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	2,275.25	General Fund
All Funds		2,275.25	Total

Approved by,

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KMR1
6/11/20 4:03PM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Elan

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIOI

KMR1
6/11/20 4:03PM
1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5462 Bremer Bank (Elan ACH)					
1 01-044-000-0000-6800		6,427.06	ELAN- Invoice 06/05/2020	ELAN - Statement Payment	N
5462 Bremer Bank (Elan ACH)		6,427.06	1 Transactions		
1 Fund Total:		6,427.06	General Fund	1 Vendors	1 Transactions
Final Total:		6,427.06	1 Vendors	1 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	6,427.06	General Fund
	All Funds	6,427.06	Total

Approved by,

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KMR1
6/15/20 10:44AM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Camping Refund - Cond

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 6/15/20 10:44AM
 21 Parks

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO]

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
8410 Bremer Bank					
1 21- 520- 000- 0000- 5510		70.00	Camping Refund - COVID	1942 Olson	Co. Parks Campground Fees N
8410 Bremer Bank		70.00	1 Transactions		
21 Fund Total:		70.00	Parks	1 Vendors	1 Transactions
Final Total:		70.00	1 Vendors	1 Transactions	

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	21	70.00	Parks
All Funds		70.00	Total

Approved by,
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KMR1
6/16/20 2:01PM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Camping Refund - Cond

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 6/16/20 2:01PM
 21 Parks

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8410 Bremer Bank					
1 21- 520- 000- 0000- 5510		Camping Refund - COVID	1918 Christen	Co. Parks Campground Fees	N
8410 Bremer Bank			1 Transactions		
21 Fund Total:		Parks	1 Vendors	1 Transactions	
Final Total:		1 Vendors	1 Transactions		

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO]

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	21	30.00	Parks
All Funds		30.00	Total

Approved by,

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Board of County Commissioners Agenda Request

28
Agenda Item #

Requested Meeting Date: June 23, 2020

Title of Item: Drug Court grant (Community Corrections)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kameron Genz		Department: Community Corrections
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>The Drug Court Grant for July 1, 2020-June 30, 2021 is due for renewal before July 1, 2020. This grant has been received by Aitkin County Community Corrections to cover costs associated with Aitkin County Sobriety Court for approximately 10 years. The amount of this fiscal year's grant is \$66,000 (reimbursement = \$65,000 for wages/benefits of the agent designated to Sobriety Court and \$1,000 for fuel/travel costs).</p> <p>In years past, Director Genz has signed for and received this grant. Due to the amount of the grant, County Administrator Seibert has requested the agreement/grant now go to the Board of Commissions for approval prior to submission. The agreement has been reviewed by the County Attorney.</p> <p>I will plan to appear by phone for the June 23, 2020 County Board meeting should any questions arise. As always, feel free to contact me with questions or for more information.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Contract ID # :13756 Cooperative Agreement - Aitkin County Sobriety Court in the amount of \$66,000 for the period of July 1, 2020 - June 30, 2021) Further, the Community Corrections Director, Kameron Genz, is authorized to sign/execute this and future drug court cooperative agreements.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This grant is included as revenue in the the Community Corrections budget annually.		

Legally binding agreements must have County Attorney approval prior to submission.

STATE OF MINNESOTA
COOPERATIVE AGREEMENT

This Agreement is between Aitkin County Community Corrections (herein “ACCC”), 204 1st St NW, Aitkin, MN 56431, and the State of Minnesota, acting through its agent Ninth Judicial District, Aitkin County Sobriety Court (herein “Court”), 616 America Ave NW, Suite 250, Bemidji, MN 56601.

Recitals

Under Minnesota Statute § 471.59, subdivision 10, the Court is empowered to engage such assistance as deemed necessary.

The Court has established a Sobriety Court program that is designed to intervene in the lifestyles of offenders with substance use disorders and to improve public safety.

The Court and the ACCC desire to establish cooperative procedures for the implementation and effective operation of the Aitkin County Sobriety Court program.

ACCC is empowered under Minnesota law to provide probation supervision services to and participate in the Aitkin County Sobriety Court program.

The Court is in need of additional probation supervision services from ACCC coextensive with the availability of County, Court, and Federal Funds to fund such services.

Agreement

1. Term of the Agreement

- A. *Effective date*: July 1, 2020, or the date the Court obtains all required signatures under Court policy, whichever is later.
- B. *Expiration date*: June 30, 2021, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Agreement between the Parties

A. ACCC is responsible to:

- 1. Provide an assigned qualified probation officer to fully participate in the Aitkin County Sobriety Court process and supervise participants in Aitkin County Sobriety Court. “Assigned” probation officer means a probation officer providing supervision

services and participating in the Aitkin County Sobriety Court process and employed by ACCC. This position shall be a permanent ACCC employee and shall be a limited duration appointment which ends when the funds appropriated by the Legislature and allocated by the Judicial Branch to the Court expire.

2. Administer any union contract and County personnel policies according to ACCC supervisory expectations. This includes assuring union contract language is adhered to and that performance improvement plans, corrective action, progressive discipline and grievance procedures are followed. All ACCC personnel policies will be monitored and followed. ACCC will retain ultimate authority to determine and issue discipline, including but not limited to discharge.
3. Follow all compensation policies, rules, and practices as they relate to fringe benefits, health insurance, payroll, overtime and timesheets.
4. Prepare and administer all performance communications, including identifying areas of performance that meet expectations, exceed expectations and/or need improvement. Performance improvement plans will include input from the Court and overall performance shall be monitored on a continual basis by ACCC.
5. Monitor and authorize overtime, paid time off, other time off, hours of work and workload coverage so that employee work is completed in a timely fashion and personnel rules are followed.
6. Identify, provide training and monitor safety issues, practices and policies to assure the safety of employees, clients and the public.
7. Provide recruitment, selection and hiring of any employee who falls under this contract. Recruitment, selection and hiring will be administered by ACCC.

B. Both ACCC and Court are responsible to:

1. Individually and jointly determine whether the assigned probation officers are performing adequately within the program. ACCC may decide to remove existing personnel from the program provided that prior notice is given to the Court.
2. Monitor and authorize hours of work and workload coverage so that employee work is completed in a timely fashion.
3. Identify, provide training and monitor safety issues, practices and policies to assure the safety of employees, clients and the public.

4. Work in partnership in the recruitment and selection of any employee who falls under this contract. Recruitment, selection and hiring will follow and be administered by ACCC with input and recommendation from the Court.
 5. Authorize and approve employee expenses for mileage, meals, parking, purchases and miscellaneous items.
 6. Arrive at financial agreements that allow the Court and ACCC to operate within fiscally sound principles that meet the payment and receipt procedures of both ACCC and the Court. ACCC must adhere to Minnesota Judicial Branch Treatment Court Policies, including financial policies regarding treatment court expenditures.
 7. Agree on what information systems will be utilized, what data must be acquired, entered and maintained, and who has access rights to the resulting information.
 8. Jointly establish training requirements and seek/select and approve appropriate training to meet the required training needs. Agree on who is responsible for payment of training and by which means payment will be made.
- C. Court, in collaboration with the treatment court team and in accordance with state and national best practice standards outlined in Minnesota Judicial Branch Policy 511.1 Treatment Court Standards, will be responsible for:
1. Program design, program delivery methods, participant eligibility criteria, graduation criteria, termination criteria, establishing program capacity, and alcohol and drug testing protocols.
 2. Monitor performance of employee and provide input of employee's performance to ACCC on a continual basis.

D. Continuation

No less than 30 days before the agreement expiration date, the parties to this agreement will meet, confer, and decide whether this agreement should be extended. If extended, ACCC and the Court agree to reconsider the funding parameters for the next term.

3. Payment

- A. The Court shall reimburse ACCC for probation services and supervision services related to the Aitkin County Sobriety Court program for the 1.0 FTE position(s) dedicated to intensive supervision of Aitkin County Sobriety Court participants. If the position is used for something other than Aitkin County Sobriety Court supervision, the reimbursement shall be proportionally reduced. ACCC shall indicate on its billing the amount expended during the invoice period for supervision /monitoring and for testing services for Aitkin County Sobriety Court participants.
- B. **Payment Rate.** The Court shall compensate ACCC for services based upon quarterly invoices submitted to the Court. The cost of the probation and supervision services provided to the Court shall not exceed sixty-five thousand dollars (\$65,000.00) for the period from July 1, 2020 through June 30, 2021. Said cost is based on the actual per hour expenses including fringe benefits incurred by the probation officer in the performance of the duties set forth herein. The cost of probation travel expenses provided to the Court shall not exceed one thousand dollars (\$1,000.00) for the period from July 1, 2020 through June 30, 2021.
- C. The total obligation of the Court under this agreement shall not exceed sixty-six thousand dollars (\$66,000.00).

4. Authorized Representatives

- A. The Court's Authorized Representative is Maria Pahlen, or her successor, at 616 America Ave NW, Suite 250, Bemidji, MN 56601, and all inquiries shall be directed to her attention.
- B. The ACCC's Authorized Representative is Kameron Genz, or her successor, at 204 1st St NW, Aitkin, MN 56431, and all inquiries shall be directed to her attention.

5. Assignments, Amendments, Waiver, and Contract Complete

- A. **Assignment.** ACCC may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the Court and a fully executed assignment agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- B. **Amendments.** Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- C. **Waiver.** If the Court fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.
- D. **Contract Complete.** This agreement contains all negotiations and agreements between the Court and ACCC. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

6. Liability

Each party shall be responsible for its own acts or omissions and any liability which results as a consequence thereof.

7. State Audits

Under Minnesota Statute § 16C.05, subdivision 5, ACCC's books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the Court and/or the Court Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end date of this agreement.

8. Confidentiality, Disclosure, and Use

ACCC shall not disclose to any third party any information that is inaccessible to the public pursuant to the Rules of Public Access of the Judicial Branch promulgated by the Minnesota Supreme Court. If ACCC receives a request to release information referred to in this Clause, ACCC must immediately notify the Court.

ACCC is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13. The Court is not subject to Minn. Stat. Ch. 13 but is subject to the rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court, as the same may be amended from time to time. Both parties acknowledge and agree that Minn. Stat. § 13.03, subdivision 4(e) requires ACCC to comply with the Rules of Public Access for data received from the Court under this agreement.

9. Venue

Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate court or federal court with competent jurisdiction in Ramsey County, Minnesota.

10. Termination

- A. **Termination.** The Court or ACCC may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.
- B. **Termination for Insufficient Funding.** The Court may immediately terminate this agreement if it does not obtain funding from the Minnesota Legislature, or other funding source, or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to ACCC. The Court is not obligated to pay for any services that are provided after notice and effective date of termination. However, ACCC will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The Court will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

The Court must provide ACCC notice of the lack of funding within a reasonable time of the Court's receiving that notice.

1. AITKIN COUNTY COMMUNITY CORRECTIONS

By: _____

Title: _____

Date: _____

2. COURT

By: _____

Title: _____

Date: _____

By: _____

Title: State Court Administrator

Date: _____

3. Funds have been encumbered as required by State Court Finance Policy by:

By: _____

Title: _____

Date: _____

Contract No. _____

4. Approved as to form and execution:

By: _____

Title: _____

Date: _____



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 6-23-20

Title of Item: Equipment Purchase - Pickup Truck

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): NA	Estimated Time Needed: NA
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Summary of Issue:
Unit 448, which is 2004 Ford F150 pickup truck, is programmed for replacement in the 2020 Capital Equipment Budget with a replacement cost of \$24,000. Quotes for a replacement vehicle were obtained as follows:

- 1) Ford F150 - Aitkin Motor Company, Aitkin, MN - \$26,756
- 2) Chevrolet 1500 - Ranger Chevrolet, Hibbing, MN - \$27,139
- 3) Chevrolet 1500 - Brandl Motor, Aitkin, MN - \$39,000

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Recommend authorization by motion to: 1) purchase Ford F150 from Aitkin Motor Company, Aitkin, MN for \$26,756, 2) To sell Unit #465 through an online auction service.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 26,756 plus applicable sales tax
Is this budgeted? Yes No *Please Explain:*
\$24,000 was budgeted in 2020 for this purchase.



Aitkin
County

Aitkin County Board of Commissioners Agenda Request Form

4

Agenda Item #

Requested Meeting Date: June 23, 2020

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	3 rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	Monthly	3 rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 rd Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Wednesday	Pratt, Alt. Marcotte
Budget Committee	Most months	1 st Tuesday	Wedel and Westerlund
Development Achievement Center	Monthly	3 rd or 4 th Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 st Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 th Monday	Pratt and Land Cmr Courtemanche
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	10x year	3 rd Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 th Friday	Marcotte, Alt. Pratt
MN Rural Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2 nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Pratt and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 th Thursday	Marcotte, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed	2 nd Tuesday	Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 th Monday	Pratt
Sobriety Court	Bi-Monthly	3 rd Thursday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund